

Swanton Morley Parish Council

Notice of a Meeting of the Parish Council

I hereby give you notice that a meeting of the above named Council will be held at Swanton Morley Village Hall, Manns Lane on **Monday 10th June 2019 at 7.30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day **5th June 2019**

Mrs Kelly Pickard – Clerk to the Parish Council

**Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org**

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 13th May 2019 to be accepted, initialled and signed.
4. Matters arising from Minutes of 13th May 2019 (For Exchange of Information Only)
5. Minutes from the Parish Council Meeting of 22nd May 2019 to be accepted, initialled and signed.
6. Matters arising from Minutes of 22nd May 2019 (For Exchange of Information Only)
7. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Staff salary	May – Made under contract	£3141.73	-
CGM	Grounds Maintenance	£834.97	£139.17
Glasdon UK	Dog Bin (Meadowview) Received May 14 th	£186.73	£37.35
Viking	Laminator	£53.49	
Norfolk Parish Training & Support	Data Protection Course	£28.00	
HMRC	Back Pay National Insurance	£999.15	
	TOTAL	£5244.07	£176.52

- b) Income to be reported

Income Received From	Details	Amount
Klassen	Stall Holder for Fete Day	£10.00
Woodhams	Allotment Payment	£75.47
Thompson	Allotment Payment	£58.00
	TOTAL	£143.47

- d) To agree a date for the Finance & Governance Working Group to meet
- e) To consider the adoption of an up to date Pension Policy

- f) To consider a donation towards a memorial for the soldiers from the Royal Norfolk Regiment who were massacred at Le Paradis, France 1940
- g) To Agree Donation for the Dereham Town Band for the 2018 Performance for Carols on the Village Green
- h) To consider booking a Cilca Course for the Parish Clerk

8. Annual Accounts

- a. To Agree Annual Statement of Governance
- b. To Agree the 2018/2019 Parish Council Accounts

9. Land and Planning

- a. To consider responses to Breckland District Council for the following planning applications
3PL/2019/0549/F - Hopkins Homes - Erection of 85 Dwellings with Associated Open Space
3PL/2018/1573/F – Merryfield, Greengate - Erection of two detached dwellings (resubmission)
3PL/2019/0513/F - Land Adjacent to Lincoln House - Erection of 34 assisted living bungalows and community hall
3PL/2019/0523/HOU - 6 Mason Road - Proposed two storey side Extension
3PL/2019/0557/HOU - Papermakers Arms - Erection of timber framed carport as extension to existing outbuilding
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update Report on Breckland District Council's Local Plan
- d. To Receive Update on the Progress of the Neighbourhood Plan

10. To Consider Matters for Attention for the Following Parish Assets

- a. Churchyard at All Saints' Church
- b. Swanton Morley Cemetery
- c. Swanton Morley Allotments
- d. Swanton Morley Playing Fields and Village Green
- e. Swanton Morley Common Lands
 - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. Street Lights
 - i. To receive an update regarding the remedial works requested
- g. Meadowview Estate (Davidson Park)
 - i. To receive an update of the purchase of a new dog bin on Meadowview estate
 - ii. To receive an update report on the proposal for equipment on the Meadowview Estate Green Open Space.

11. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To receive an update regarding the installation of flower boxes on the Town Street/Elsing Road traffic island
- c. To consider the ongoing problems of antisocial behaviour at the Waterfalls
- d. To receive an update on the Highway Ranger's Visit to Swanton Morley

12. To Receive Update on Community Car Scheme and Agree any Actions Necessary

13. To Receive Update on Swanton Morley Festival

14. To review and agree June's Mardler

15. To Consider the Co-Option of Parish Councillors

16. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

17. Any item to be reported for the next agenda

18. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8th July 2019 at 7.30pm at Swanton Morley Village Hall.

19. To Receive Proposal to Close the Meeting to the Press and Public for Item 5 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest

20. To receive an update on the purchase of land for amenity use