

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Sir/ Madam,

I hereby give you notice that a meeting of the above named Council will be held at Swanton Morley Village Hall, Manns Lane on **Monday 11th February 2019 at 7.30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 6th February 2019

Kelly Pickard ...Mrs K. Pickard – Acting Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166

email: parishcouncil@swantonmorley.org

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 14th January 2019 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 14th January 2019 (For Exchange of Information Only)
5. Minutes from the Parish Council Meeting of 30th January 2019 to be accepted, initialled and signed.
6. Matters Arising from Minutes of 30th January 2019 (For Exchange of Information Only)
7. Finance

a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Kelly Pickard/HMRC/Norfolk Pension Fund	Staff Remuneration Packages January	£3055.63	-
Community Car Drivers	Milage	£256.78	
Realise Futures	Replacement Bench – Village Green	£378.71	£75.74
Norfolk Parish Training & Support	Training for the Clerk	£38.40	£0.00
S2 Computers Ltd	Remote Support Work	£54.00	£9.00
Norfolk Parish Training & Support	Training for the Clerk	£77.60	
Allotment Holders	Overpayment of Allotment Plot	£156.00	
	TOTAL	£4017.12	£84.74

b) Swanton Morley Festival Accounts to be paid.

Payee	Details	Amount
Klezmerized	Folk Group	£400
Beatroot – Ceilidh	Dance Act (Ticketed event £8 per ticket).	£600
Fakenham Classical Music	Harp and Flute Duet (To play at All Saints Church – a donation towards the cost of £250 to be received from Fakenham Classical Music. Ticketed event £8 per ticket)	£450
Mrs J Aldiss	Donation towards the flowers for the Church Flower Competition	£200
	TOTAL	£1650
	Current Festival funds stand at £1745.	

c) Income to be Reported

Income Received From	Details	Amount
Breckland Council	Green Open Space on Meadowview	£45,425.98
	TOTAL	£45,425.98

d) To receive an update to Changes to Bank Signatories

e) To consider quotation for renewal to NALC

f) To Consider quotation for renewal to NPT&S

8. Land and Planning

a. To consider responses to Breckland District Council for the following planning applications

- i. 3PL/2019/0043/HOU – 5 Greengate – New raised roof creating new first floor accommodation

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Receive Update Report on Breckland District Council’s Local Plan

d. To Receive Update on the Progress of the Neighbourhood Plan

9. To Consider Matters for Attention for the Following Parish Assets

a. Churchyard at All Saints’ Church

b. Swanton Morley Cemetery

c. Swanton Morley Allotments

- i. To Consider Actions to be Taken for Missing Padlocks.
- ii. To Consider a working party to install plot number posts

d. Swanton Morley Playing Fields and Village Green

- i. To Receive Update Report on Installation of Replacement Bench on Village Green
- ii. To Consider the purchase of play equipment for Davidson Park and agree any actions necessary

e. Swanton Morley Common Lands

- i. To Receive Update Report on Installation of Picnic bench at Burgh Common

f. Street Lights

- i. To Receive Update Report on the Electrical Installation Condition Report

g. Grasscutting

- i. To consider extending the term of the grasscutting contract
- ii. To consider quotation to apply a nitrogen feed to the Parish Council owned grass at Meadowview

10. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Consider the installation of flower boxes on the Town Street/Elsing Road traffic island
- c. To receive a report from Mr Tidman concerning the volume and speed of traffic along Greengate
- d. To Consider the purchase of a new Dog Bin and agree its position on the Meadowview estate

11. To Receive Update on Community Car Scheme and Agree any Actions Necessary

12. To Receive Update on Swanton Morley Festival

13. To Receive an update on proposals for Swanton Morley to 'Twin' with an overseas community

14. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

15. Any item to be reported for the next agenda

16. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 11th March 2019 at 7.30pm at Swanton Morley Village Hall.