



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

Dated this day Wednesday 6<sup>th</sup> July 2022

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11<sup>th</sup> July 2022 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

#### Time Allocated to the Public

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 13<sup>th</sup> June 2022 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 13<sup>th</sup> June 2022 (For Exchange of Information Only)
5. To agree the draft minutes from the Annual Parish Meeting held on 25<sup>th</sup> April 2022
6. Finance
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 3	Bacs	£4307.30	
CGM	May contract	Bacs	£691.94	£115.32
CGM	June contract	BACS	£691.94	£115.32
S2 Computers	IT Support	Direct debit	£141.84	£23.64
NPT&S	New councillor training	BACS	£88.00	
Parish Online	Annual fee	BACS	£72.00	£12.00
H Brett & Son	Memorial cleaning	BACS	£1560.00	£260.00
Thain Wilbur	Internal Audit	BACS	£402.00	£67.00
Bracken Pest Control	Allotment gate/wasp nest	BACS	£258.00	

Parish Clerk: Kelly Pickard 01362 637166  
 Swanton Morley Village Hall, Manns Lane, Swanton Morley  
 parishcouncil@swantonmorley.org

*Kelly Pickard*

Mole Country stores	Replacement padlock	BACS	£65.49	£10.92
Viking	Stationery	BACS	£125.63	£20.94
M P Dennis and Sons	Grass cutting	BACS	£315.00	£63.00
	<b>TOTAL</b>		<b>£8719.14</b>	<b>£688.14</b>

**b. Income to be reported**

Income Received from	Details	Amount
Burial fee	Burial	£110.00
Allotment fee	Allotment	£68.00
G Curran	Donation to hardship fund	£150.00
L Goodbody	Refund of deposit	£42.50
Rural payments	Countryside Stewardship	£459.65
Bank Interest	Interest	£1.90
	<b>TOTAL</b>	<b>£832.05</b>

**c. To receive an update from the Internal Control Officers**

**7. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

3PL/2022/0698/F - 6 Thompson Close - Single Storey Detached Pottery/Arts Studio (part retrospective)

3PL/2022/0674/HOU - AND BYLAUGH Maple Cottage, Mill Street - Partial demolition to Northern most lean-to extn on Eastern elevation & erection of single-storey extn. SE lean-to extended upwards to create a two-storey extn with balcony. Orangery to rear (East). Internal reordering. Front porch on West elevation to replace bay window

**b. To Receive Report on Planning Decisions by Breckland District Council**

**8. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

- i) To agree a date for a meeting of the Churchyard and Burial ground working group

**b. Swanton Morley Burial Ground**

- i) To Receive an update on the tender for the footpaths in the Burial Ground
- ii) To Receive an Update on the water supply to the Burial Ground

**c. Swanton Morley Allotments**

- i) To discuss existing issues at the allotment site and agree any actions necessary

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park).**

- i) To discuss replacement benches for Gooseberry Hill park
- ii) To receive an update on the funding for the disability swing
- iii) To discuss the Jubilee Tree
- iv) To receive a quote for replacement posts on Davidson Park
- v) To receive a quote to have a post and rail fitted at the bottom of Davidson Park

**e. Swanton Morley Common Lands**

- i) To agree a date for the working party
- ii) To receive an update on the Cattle on Mill Common

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**f. Streetlights**

**g. Village paths (Rights of Way)**

- i) To discuss Harkers Lane

**h. Noticeboards**

- i) To confirm the design of the noticeboard on the junction of Greengate
- ii) To receive an update on the design of the new Village Green map

**9. Highways**

**a. To Receive Reports of Highways Faults / Matters for Attention**

- i) To Receive an Update on any Highways work reported

**b. To receive an update regarding the Installation of the Trod on Woodgate**

**c. To discuss the Parish Council applying for the Parish Partnership 2022/2023**

**d. To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary**

**e. To receive an update on the grasscutting on the village**

**f. To receive an update on the flooding at Woodgate**

**10. To Receive an Update on CASM**

**11. To discuss the Parish Council liaising with Robertson Barracks for the consideration of equipment to use for a 'Mens shed'**

**12. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

**13. Any item to be reported for the next agenda**

**14. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> August 2022 at 7.30pm**

**15. To receive a proposal to close the meeting to the press and public for item 16, for the reason that the content of discussion relates to a legal agreement (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**

**16. To Agree a Transfer of Deed**