



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 8th November 2023

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 13th November 2023 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 9th October 2023 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 9th October 2023 (For Exchange of Information Only)**
5. **Finance**
 - a. **Accounts to approve for payment**

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 7	Bacs	£3262.64	
N Power	Streetlight electricity	Direct debit	£220.91	£10.52
S2 Computers	IT Support	Direct debit	£216.18	£36.03
Mole Valley	Allotment & Rose feed	BACS	£90.30	£15.05
BT	Phone line	BACS	£116.67	£4.32
Wave Utilities	Allotment Water	BACS	£62.64	£10.99
	TOTAL		£3969.34	£76.91

Payee	Details	Amount
Jim Venworth	Gooseberry Hill Repairs	£44.79

b. Income to be reported

Income Received from	Details	Amount
Hopkins Homes	S278 – Swanton Vale	£15,633.83
	TOTAL	£15,633.83

c. To discuss items to be considered for the 2024/2025 budget

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council

7. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

b. Swanton Morley Burial Ground

- i) To Receive an update on the wayleave for the water supply to the Burial Ground

c. Swanton Morley Allotments

- i) To discuss the tree pack options for the tree nursery

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

- i) To receive an update on the repair to the zipwire at Gooseberry Hill
- ii) To agree the replacement Jubilee Tree

e. Swanton Morley Common Lands

- i) To discuss the work carried out to the river at Burgh Common
- ii) To receive a report on the cattle on Mill Common

f. Streetlights

- i) To receive a quotation for additional column numbering

- g. Village paths (Rights of Way)
- h. Noticeboards
- 8. Policies
 - i) To agree the Updated Risk Management Policy & Scheme
 - ii) To agree the Playground and Open Spaces Policy
 - iii) To agree the Employment policy documents
 - iv) To agree a risk assessment for the 'Carols in the Church' event
- 9. Highways
 - a. To receive reports of Highways faults / matters for attention
 - b. To receive an update on the Community Speedwatch
 - c. To receive an update on the flooding survey on Woodgate
 - d. To agree the Parish Partnership for 2024/2025
- 10. To receive an update report on the Shed Project
- 11. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

- 12. Any item to be reported for the next agenda
- 13. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 11th December 2023 at 7.30pm
- 14. To receive a proposal to close the meeting to the press and public for item 15 & 16, for the reason that the content of discussion relates to Pre-application planning matters and staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
- 15. Pre-Application planning matters
- 16. Staff matters