

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 12th February 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 7th February 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 8th January 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 8th January 2018 (For Exchange of Information Only)
5. Minutes from the Parish Council Meeting of 22nd January 2018 to be accepted, initialled and signed.
6. Matters Arising from Minutes of 22nd January 2018 (For Exchange of Information Only)
7. Minutes from the Parish Council Meeting of 30th January 2018 to be accepted, initialled and signed.
8. Matters Arising from Minutes of 30th January 2018 (For Exchange of Information Only)
9. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard / HMRC / Norfolk Pension Fund	Staff Remuneration Packages (January)	£2,951.02	-
Information Commissioner	DPA Registration	£35.00	-
Eastern Office Equipment	Stationery and Copying	£111.37	£18.54
CGM	Grounds Maintenance Jan	£118.28	£19.72
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£3,281.82	£41.41

b) Income to be Reported

Income Received From	Description	Amount
Norfolk Community Foundation	Grant for Table Tennis Table	£2,600.00
Bartrams	Burial Fee (Brocklehurst)	£32.79
Allotment Holders	Allotment Rental	£99.66
	TOTAL	£2,732.45

10. Land and Planning

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
 - i. 3PL/2016/1533/H – Wensum Valley Hotel - Erection of visitor centre and change of use of land for campsite, outdoor recreation & centre with associated works and outline permission for 8 holiday lodges (Re-consultation following quashing of previous decision by the High Court by consent on technical legal grounds).
 - ii. 3PL/2017/1393/F – Elsing Road - Development of car park to provide additional commercial units (Amended plans)
 - iii. To Consider any additional comments to Breckland District Council regarding the open space on application 3PL/2018/0014/D – 9 new dwellings on Gooseberry Hill
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update on Breckland District Council's Local Plan
- d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- e. To Consider Correspondence from Hastoe Housing Association
- f. To Receive Update on the Progress of the Neighbourhood Plan

11. Churchyard & Burial Ground

- a. To Receive Report from Councillor Responsible for the Burial Ground and Churchyard

12. Allotments

- a. To Receive Report from Councillor Responsible for Allotments and Consider any Actions from Recommendations

13. Street Lighting

- a. To Receive Reports of Street Lighting Faults or Matters for Attention
- b. To Agree s38 Agreement for the Adoption of Street Lights on Meadow View Development

14. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Discuss the Level of Lorries Travelling Through the Village
- c. To Receive Update Report on the Resurfacing of Footpaths on Thompson Close
- d. To Receive Update Report on Flooding on Gooseberry Hill

15. Youth and Playing Fields

- a. To Receive Report from Councillor Responsible for Youth and Play Areas and Consider any Actions from Recommendations
- b. To Receive Update Report on Outdoor Sport Funding for a Table Tennis Table
- c. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green

16. Commons, Open Spaces & Environmental

- a. To Receive Report from Councillor Responsible for Common Lands

17. To Receive Update Report on General Data Protection Regulations

18. To Receive Update on Swanton Morley Festival Meeting

19. To Receive Update Report on 'Unsightly Sites' Put Forward to Breckland District Council

20. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

21. Any item to be reported for the next agenda

22. To Confirm the Date & Time of the next Meeting of the Parish Council to be held on Monday 12th March 2018 at 7.30pm at Swanton Morley Village Hall.

23. To Receive Proposal to Close the Meeting to the Press and Public for Item 24 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.

24. To Consider Implications on the Swanton Morley Neighbourhood Plan from Meeting of 7th February 2018

25. To Receive Proposal to Close the Meeting to the Press and Public for Item 26 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as the Document Relates to the Terms and Conditions of Employment

26. To Agree Staff Appraisal Document

27. To Finalise 2018/2019 Budget and Associated Precept