



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 8th October 2025

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 13th October 2025 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 8th September 2025 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 8th September 2025 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment.**

Please see overleaf

Payee – October 2025	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 6	Bacs	£3876.44	
S2 Computers	IT Support	Direct debit	£170.28	£28.38
TOP Garden Services	Grass cutting September	BACS	£1471.87	£245.31
Travis Perkins	Allotment padlock	BACS	£35.69	
Michlmayr	Church clock service	BACS	£294.84	£49.14
Hoe Hall	Permissive footpath	BACS	£1329.06	
	TOTAL		£7178.18	£322.83

b. Payments to approve for members with a pecuniary interest

Payee – October 2025	Detail	Payment type	Total Amount Payable
R Atterwill	50% Chairman's Allowance	BACS	£321.20
		Total	£321.20

c. Income to be reported

Income Received – September 2025	Details	Amount
Barclays	Bank Interest	£76.36
Swanton Morley Village Hall	Grass cutting	£297.50
Tenant	Allotments	£50.00
Breckland Council	50% Precept	£48,952.50
	Total	£49,376.36

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To receive an update on the Neighbourhood Plan review
- d. To receive an update on from the meeting with the DIO
- e. To receive an update on the Transfer of Land at Swanton Vale

7. To Consider Matters for Attention for the Following Parish Assets:

- a. Churchyard at All Saints' Church
 - i. To discuss the church clock face following an enquiry from The Friends of the Church
- b. Swanton Morley Burial Ground
 - i. To arrange a date for the working party
- c. Swanton Morley Allotments

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

- i. To receive an update on the outstanding work for Gooseberry Hill
- ii. To agree the new signage for Gooseberry Hill
- iii. To confirm the memorial plaque for the Ability swing
- iv. To receive an update on the grounds work on Davidson Park
- v. To receive a quotation for replacement posts on the Village Green

e. Swanton Morley Common Lands

- i. To receive an update regarding the cattle on Mill Common

f. Streetlights

- i. To receive an update on the remedial work carried out

g. Village paths (Rights of Way)

- i. To receive an update on the Permissive Footpath contract 2025 – 2030.

h. Noticeboards

8. Policies

- a. To review and agree the Swanton Morley Data Protection policy
- b. To Consider an IT policy in line with the Assertion 10: Digital and Data Compliance to form part of the Annual Governance Statement for the 2025/2026 AGAR

9. Highways

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the Swanton Morley Community Neighbourhood watch
- d. To consider the Parish Partnership for 2026/2027
- e. To receive a proposal to submit an application for funding for a Bus Shelter
- f. To consider the grass cutting tender and agree any actions necessary
- g. To receive an update on the Asset of Community Value

10. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

11. Any item to be reported for the next agenda

12. To Confirm the Date & Time of the Parish Council meeting to be held on Monday 10th November 2025 at 7.30pm