



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Virtual Meeting of the Parish Council

**Dated this day 6th January 2021**

The next meeting of Swanton Morley Parish Council will be held on **Monday 11<sup>th</sup> January 2021 at 7.30pm.**

**Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

**Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 11<sup>th</sup> January 2021 and an invitation to join the Teams meeting will be sent to you.**

**The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 11<sup>th</sup> January 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.**

#### **Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 14<sup>th</sup> December 2020 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 14<sup>th</sup> December 2020 (For Exchange of Information Only)**
- 5. Finance**
  - a. Accounts to approve for payment**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166  
Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 9	Bacs	£3432.81	
CGM	December contract	Bacs	£627.97	£104.66
BT	Telephone line	Direct debit	£113.36	£18.89
E.On	Streetlight electricity	Direct debit	£69.70	£3.32
S2 Computers	IT Support	Direct debit	£144.24	£20.24
TH Scott & Son	Hedge Cutting	BACS	£453.60	£75.60
Brown & CO	Additional administration for Higher Level Stewardship	BACS	£120.00	£20.00
	<b>TOTAL</b>		<b>£4961.68</b>	<b>£242.71</b>

**b. Accounts to Approve for Payment for Members with a Pecuniary Interest**

Payee	Detail	Payment type	Total Amount Payable
Mr S Westbury	Refund of 2020 allotment fees	Bacs	£34.00
Mr S Westbury	Refund of 2021 allotment fees	BACS	£68.00
		<b>Total</b>	<b>£102.00</b>

**c. Income to be reported**

Income Received From	Details	Amount
Allotment holder	Allotment fees	£68.00
Burial ground	Burial fees	£595.00
Barclays bank	Bank interest	£4.67
	<b>TOTAL</b>	<b>£667.67</b>

**d. To Agree the Date and Time for the Budget meeting**

**6. Land and Planning**

- a.** To consider responses to Breckland District Council for any planning applications:

3PL/2020/1245/F - Erection of single-storey detached dwelling together with associated detached single-storey garage/workshop, solar panels and landscaping - Land East of Gooseberry Hill

- b.** To Receive Report on Planning Decisions by Breckland District Council

- c.** To discuss correspondence received from Hopkins Homes for street names on the new development

7. **To Consider Matters for Attention for the Following Parish Assets:**
  - a. Churchyard at All Saints' Church
  - b. Swanton Morley Cemetery
    - i. To Receive a Recommendation for the Memorial fees
    - ii. To Receive a Quotation to include Spray Treatment of the Pathways in the Burial Ground into the CGM contract
  - c. Swanton Morley Allotments
  - d. Swanton Morley Playing Fields and Village Green
  - e. Swanton Morley Common Lands
    - i. To Receive an update on the Higher Level Stewardship for Mill Common
  - f. Streetlights
    - i. To receive an update on the installation of the new streetlights on Wensum Gardens
  - g. Meadowview Estate (Davidson Park)
  - h. Village paths
  - i. Noticeboards
    - i) To consider Quotations to Replace the Notice board on Rectory Road
8. **Highways**
  - a. To Receive Reports of Highways Faults / Matters for Attention
  - b. To Receive an Update regarding the Flooding in the Village
9. **To receive an update on the extension to the Volunteer scheme in the Village to build community involvement**
  - i. **To Receive an Update following the planting of the Woodland Trust Trees**
10. **Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

11. **Any item to be reported for the next agenda**
12. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> February 2021 at 7.30**
13. **To receive a proposal to close the meeting to the press and public for item 14, for the reason that the content of discussion relates to Staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**
14. **To Receive a Report from the Personnel Working Group meeting held on 6<sup>th</sup> January 2021**

**A short meeting of the Village Hall Trust will follow this meeting**