

Swanton Morley Parish Council

Notice of a Meeting of the Parish Council

I hereby give you notice that a meeting of the above-named Council will be held at Swanton Morley Village Hall, Manns Lane on **Monday 14th October 2019 at 7.30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day **9th October 2019**

Mrs Kelly Pickard – Clerk to the Parish Council

**Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org**

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Elect Parish Council Chairman
2. To Accept Apologies for Absence
3. To Receive Declarations of Interest
4. Minutes from the Parish Council Meeting of 9th September 2019 to be accepted, initialled and signed.
5. Matters arising from Minutes of 9th September 2019 (For Exchange of Information Only)
6. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Staff Remuneration	September	£2916.42	
Dereham Brass Band	Refund of Deposit	£20.00	
RBL	Donation for the Wreath for Remembrance	£50.00	
PKF Littlejohn	External Auditor	£480.00	£80.00
CGM	Grasscutting	£27.21	£4.54
NALC	Good Councillors Guide publication	£7.98	
NPT&S	Payroll Training	£75.04	
Public Works Loan	Direct Debit – debited on 30/09/19	£4198.65	
Viking	Stationery	£100.61	£6.60
Wave	Allotment Water	£157.85	£8.34
T H Scott & Son	Hedge cutting on Rectory Road	£183.60	£30.60
Boudicca Breast Cancer Appeal	Charity Donation from Festival Account	£400.00	
VIVA!	Charity Donation from the Festival Account	£400.00	
Swanton Morley Farms	Permissive Pathways Sept 2019 – March 2020	£1458.33	
		£10,175.36	£130.08

b) Income to be reported

Income Received From	Details	Amount
Breckland Council	2 nd Instalment of Precept 19/20	£41,857.34
HMRC	VAT Refund 18/19	£4615.00
Barclays Bank	Interest	£8.93
		£46,481.27

c) To agree payment of £287.50 as 50% of Chairman's Allowance for 2019/2020.

d) To Receive 2018/2019 Audited Accounts and the report from PKF Littlejohn regarding the conclusion of the External Audit

7. Land and Planning

- a. To consider responses to Breckland District Council for the following planning applications
3PL/2019/1198/HOU – Homelea Town Street, proposed double garage building and new access to Town Street
3PL/2019/1156/HOU – The Limes, 22 Greengate – Proposed extension & alterations to No 22
3PL/2019/1220/F – 24 Greengate – Proposed partial infill of existing covered area to provide additional accommodation to existing holiday unit for en-suite and laundry room
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update Report on Breckland District Council's Local Plan
- d. To Receive Update on the Progress of the Neighbourhood Plan
- e. To consider Road Names for the new Rectory Road Development
- f. To consider S106 monies available

8. To Receive an Update Report following Declaration of a Climate Emergency

- i. To agree formation of Steering Group
- ii. To agree the time and date of the first Steering Group meeting

9. To Consider Matters for Attention for the Following Parish Assets

- a. Churchyard at All Saints' Church
- b. Swanton Morley Cemetery
 - i) To agree the proposed increase in burial fees
 - ii) To discuss the report received from the Clerk following a meeting with Mr Robson
- c. Swanton Morley Allotments
- d. Swanton Morley Playing Fields and Village Green
 - i. To receive an update report for wheelchair access to the Village Green bench
- e. Swanton Morley Common Lands
 - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. Streetlights
- g. Meadowview Estate (Davidson Park)
 - i. To receive an update report on the installation of equipment on the Meadowview Estate Green Open Space.

10. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To receive an update from the recent site visit from the Highways Engineer
- c. To receive an update on the community speed watch scheme

11. To receive an update on the future of permissive footpaths in the village

12. To consider the Clerk attending the NPT&S Autumn Seminar

13. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

14. Any item to be reported for the next agenda

15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 11th November 2019 at 7.30pm at Swanton Morley Village Hall.

- 16. To Receive a Proposal to Close the Meeting to the Press and Public for Item 17 as Permitted under S2 of the Public Bodies (Admission to Meetings) Act 1960 as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**
- 17. To consider correspondence received concerning land at Norwich Road, Swanton Morley**