



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

**Dated this day Wednesday 21<sup>st</sup> September 2022**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 26<sup>th</sup> September 2022 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

**Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 8<sup>th</sup> August 2022 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 8<sup>th</sup> August 2022 (For Exchange of Information Only)**
5. **Finance**
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 5	Bacs	£3969.03	
S2 Computers	Monthly subscription	Bacs	£163.44	£27.24
BT	August	Bacs	£228.27	£
CGM	August/September contract	Bacs	£1383.88	£230.64
NPT&S	Election training	BACS	£36.00	
PWLB	Public Works Loan	DD	£4198.65	
Glasdon	Post for dig bin	BACS	£69.96	£11.66
David Bracey	RoSPA Inspection	BACS	£192.00	£32.00
Bright & Beautiful flowers	HM The Queen tribute	BACS	£45.00	
Spiegl	Condolence Book	BACS	£84.62	
	<b>TOTAL</b>		<b>£10,370.85</b>	£301.54

**b. Income to be reported**

Income Received from	Details	Amount
Norfolk County Council	Parish Partnership refund	£3750.00
Norfolk County Council	Grasscutting Contribution	£3047.60
Barclays Bank	Compensation for complaint	£100.00
	<b>Total</b>	<b>£6897.60</b>

**c. To discuss and approve a payroll adjustment**

**d. To agree the updated Financial Regulations**

**e. To receive the conclusion to the Audit for 2021/2022**

**6. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

3PL/2022/0949/HOU - Pond Farm 40 Greengate - Four new dormers in NW elevation. Alterations to window and door openings. New joinery on front porch and rear converted garage. PV panels on SE roof.

3PL/2022/0917/HOU - Kesmark House Gooseberry Hill - Addition of Pavilion style extension to the side and rear

3PL/2022/0918/LB - Kesmark House Gooseberry Hill - Addition of Pavilion style extension to the side and rear

**b. To Receive Report on Planning Decisions by Breckland District Council**

**7. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

- i) To receive the inspection report from the Burial Ground and Churchyard Working Group

**b. Swanton Morley Burial Ground**

- i) To receive the inspection report from the Burial Ground and Churchyard Working Group
- ii) To receive an Update on the water supply to the Burial Ground
- iii) To receive an update on the new footpaths

**c. Swanton Morley Allotments**

- a. To receive an update on the condition of the plots

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park).**

- i) To receive the RoSPA inspection and agree any actions necessary
- ii) To receive an update on the funding for the disability swing

**e. Swanton Morley Common Lands**

**f. Streetlights**

**g. Village paths (Rights of Way)**

**h. Noticeboards**

- i) To receive an update on the design of the new Village Green map

**8. Highways**

**a. To Receive Reports of Highways Faults / Matters for Attention**

**b. To receive a proposal for the Parish Partnership 2023/2024 application**

**c. To discuss the grass cutting tender for the forthcoming year**

**d. To receive an update on the Community Speedwatch Scheme and agree any actions necessary**

**e. To receive an update on the flooding at Woodgate**

**9. To consider the Parish Council setting up a 'Warm Bank' for winter**

**10. To consider a draft 'Village Emergency Plan'**

**11. To Receive an Update on CASM**

**12. To receive an update on the 'Men's shed'**

**13. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

**14. Any item to be reported for the next agenda**

**15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 10<sup>th</sup> October 2022 at 7.30pm**