

# Swanton Morley Parish Council

## Notice of a Meeting of the Parish Council

I hereby give you notice that a meeting of the above-named Council will be held at Swanton Morley Village Hall, Manns Lane on **Monday 9<sup>th</sup> September 2019 at 7.30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day **4<sup>th</sup> September 2019**

**Mrs Kelly Pickard – Clerk to the Parish Council**

**Swanton Morley Village Hall, Manns Lane (01362) 637166  
email: parishcouncil@swantonmorley.org**

### Time Allocated to the Public

### To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 12<sup>th</sup> August 2019 to be accepted, initialled and signed.
4. Matters arising from Minutes of 12<sup>th</sup> August 2019 (For Exchange of Information Only)
5. Finance
  - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Staff Remuneration	August – Made under contract	£3430.84	-
CGM	Grass cutting	£422.11	£70.34
SLCC	Membership	£187.00	
Viking	Stationery items	£157.81	£26.30
Norfolk PT&S	Induction for Clerk & Councillors	£115.20	
Allotment Holder	Refund of overpayment of plot	£52	
Allotment Holder	Refund of overpayment of plot	£78	
Allotment Holder	Refund of tenancy due to change of circumstances	£11.33	
Allotment Holder	Refund of tenancy due to resignation of plot	£22.66	
Abzag	Neighbourhood Plan Consultation	£1440.00	£240.00
Came & Company	Annual Insurance premium	£2543.81	
M E Crane	Rotten Posts	£204.00	£34.00
	<b>TOTAL</b>	<b>£8664.76</b>	<b>£370.64</b>

- b) Income to be reported

Income Received From	Details	Amount
Making Music	Flute & Harp	£25.00
Counter Credit	Ticket income	£76.00
Tesco Supermarket	Bags of Help grant	£1000
Allotment Holder	Tenancy fee	£32.00
		<b>£1133.00</b>

- c) To confirm the date and time of the next Finance & Governance working group
- d) To consider quotations to renew the Parish Council Insurance

**6. Land and Planning**

- a. To consider responses to Breckland District Council for the following planning applications
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update Report on Breckland District Council's Local Plan
- d. To Receive Update on the Progress of the Neighbourhood Plan
- e. To consider Transfer of Open Space on the new Gooseberry Hill development to the Parish Council

**7. To Consider that Swanton Morley Parish Council should formally declare a Climate Emergency**

- a) To receive a report from Mr Atterwill

**8. To Consider Matters for Attention for the Following Parish Assets**

- a. Churchyard at All Saints' Church
- b. Swanton Morley Cemetery
  - i) To agree a date for a working party
- c. Swanton Morley Allotments
  - i. To receive a report on the unauthorised access to the allotment site
- d. Swanton Morley Playing Fields and Village Green
  - i. To consider wheelchair access to the Village Green bench
- e. Swanton Morley Common Lands
  - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. Streetlights
- g. Meadowview Estate (Davidson Park)
  - i. To receive an update report on the installation of equipment on the Meadowview Estate Green Open Space.

**9. Highways**

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To consider the Parish Partnership application
- c. To receive an update on the community speed watch scheme
- d. To consider appointing a contractor to cut the verge on Rectory Road

**10. To receive an update on the September edition of the Mardler**

**11. To confirm distribution of the Mardler**

**12. To agree the purchase of bulbs for distribution to the Villagers**

**13. To receive an update on the future of permissive footpaths in the village**

**14. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

**15. Any item to be reported for the next agenda**

**16. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 14<sup>th</sup> October 2019 at 7.30pm at Swanton Morley Village Hall.**