

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 10th September 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 5th September 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council
Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 13th August 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 13th August 2018 (For Exchange of Information Only)
5. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
F. LeBon / K. Pickard / HMRC / Norfolk Pension Fund	Staff Remuneration Package (August	£3,060.52	-
UK Debt Management	Public Works Loan	£5,816.75	-
M Neave Carpentry Services	Works on Cabin to Date	£3,930.00	-
Came and Company	Annual Insurance Premium	£2,469.72	-
Mole Country Stores	Materials for Allotments/Cemetery	£232.32	£38.72
CGM	Grounds Maintenance	£1,085.94	£180.99
Stocksigns	New Signage for Teenage Area	£330.62	£55.10
MJ Tree Services	Tree work in Swanton Morley Churchyard	£744.00	£124.00
Eastern Office Equipment	Stationery	£85.08	£14.18
BT	Cloud Phone and Broadband	£11.77	£1.96
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£17,832.87	£418.10

b) Income to be Reported

Income Received From	Details	Amount
Allotment Holders	Water Bills	£22.14
Barclays Bank	Quarterly Interest (Tracker Account)	£12.71
	TOTAL	£34.85

6. To Consider Adoption of 2018 Standing Orders

7. Land and Planning

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
 - i. 3PL/2018/0969/O – Swanley, Greengate - Demolition of existing building and garage and erection of 2 x bungalows each with single garages and 1 x 1.5 storey chalet with double garage or carport. Widen existing driveway to full width of 6m (currently 3m grass and 3m gravel)
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update Report on Breckland District Council's Local Plan
- d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- e. To Receive Update Report from Hastoe Housing on Affordable Housing Project
- f. To Receive Update on the Progress of the Neighbourhood Plan

8. To Consider Matters for Attention for the Following Parish Assets

- a. **Churchyard at All Saints' Church**
- b. **Swanton Morley Cemetery**
- c. **Swanton Morley Allotments**
 - i. To Receive Update Report on Allotments after decisions of SMPC on 13th August
- d. **Swanton Morley Playing Fields and Village Green**
 - i. To Receive Update Report on Installation of Outdoor Table Tennis Table
 - ii. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green
 - iii. To Receive Update Report on Cabin Project at Swanton Morley Village Hall
- e. **Swanton Morley Common Lands**
 - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. **Street Lights**

9. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Consider Purchase of Spring Bulbs for Public Areas

10. To Receive Update on Swanton Morley Festival

11. To Receive Update Report on 'Unightly Sites' Put Forward to Breckland District Council

12. To Consider Actions for Better Adherence to GDPR Legislation

13. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

14. Any item to be reported for the next agenda

15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8th October 2018 at 7.30pm at Swanton Morley Village Hall.