



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 3rd September 2025

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 8th September 2025 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 11th August 2025 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 11th August 2025 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment.**

Please see overleaf

Payee – July 2025	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 5	Bacs	£3876.44	
S2 Computers	IT Support	Direct debit	£170.28	£28.38
PKF LittleJohn	2024/2025 Audit	BACS	£504.00	£84.00
TOP Garden Services	Grasscutting July	BACS	£1471.85	£245.31
TOP Garden Services	Grasscutting August	BACS	£1471.85	£245.31
Viking	Stationery	BACS	£62.56	
Community Heartbeat Trust	Defibrillator Pads	BACS	£82.74	£13.79
	TOTAL		£7639.72	£616.79

b. Income to be reported

Income Received – July 2025	Details	Amount
Swanton Morley Village Hall	Grass cutting	£297.50
Allotment holder	Allotment tenancy	£12.44
	Total	£309.94

c. To receive the conclusion to the External Audit for 2024/2025 financial year

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To receive an update on the Neighbourhood Plan review

7. To Consider Matters for Attention for the Following Parish Assets:

- a. Churchyard at All Saints' Church
- b. Swanton Morley Burial Ground
- c. Swanton Morley Allotments
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)
 - i. To receive an update on the outstanding work for Gooseberry Hill
 - ii. To consider a memorial plaque for the ability swing
- e. Swanton Morley Common Lands
- f. Streetlights
- g. Village paths (Rights of Way)
 - i) To consider the proposed Permissive Footpath contact 2025 – 2030.
- h. Noticeboards

8. Highways

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the Swanton Morley Community Neighbourhood watch
- d. To consider the Parish Partnership for 2026/2027
- e. To discuss grant funding for Bus Shelters
- f. To receive an update on the Asset of Community value

9. To receive a report from the Patient Participation Group

10. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

11. Any item to be reported for the next agenda

12. To Confirm the Date & Time of the Parish Council meeting to be held on Monday 13th October 2025 at 7.30pm