

MEETING OF SWANTON MORLEY PARISH COUNCIL

MEETING MINUTES

Monday 10th AUGUST 2026 AT 7PM

SWANTON MORLEY VILLAGE HALL

Councillors Present: Mr R Atterwill (Chairman), Mrs B O'Dowd (Vice Chair), Mr J. Venworth and Mr J. Phillips, Mr S. Gauntlett, Mr D. Turner and Mr B. Powder

Also in attendance: Kelly Pickard (Clerk)

Matters Raised Under Time Allocated to the Public

A member of the public introduced herself as an applicant for the vacant position on the Council and provided some background information and what they would be interested in achieving if co-opted.

The Meeting Went into Session

1. To Accept Apologies for Absence

Apologies were received from Councillor Rodrigues and accepted by Council

2. To Receive Declarations of Interest

None were raised

3. Minutes from the meeting of the Parish Council held on 13^h July 2026 to be accepted, initialled, and signed.

Councillor Venworth proposed that the minutes are accepted seconded by Councillor O'Dowd and carried.

Councillor Turner abstained.

4. Matters arising from Minutes of 13th July 2026 (For Exchange of Information Only)

Non raised

5. To co-opt a Parish Councillor

Two candidates were considered for the vacancy of Parish Councillor. The Clerk had circulated their application forms ahead of the meeting for consideration.

A secret ballot was taken with the two nominees and the unanimous decision was Mrs Sharon Wilson to be co-opted onto the Council.

Councillor Atterwill proposed that the co-option takes place for Mrs Sharon Wilson seconded by Councillor O'Dowd and carried.

Mrs Wilson and the Clerk then signed the Declaration of Acceptance of Office and Mrs Wilson took a seat with the Council.

6. To approve the proposal for additional bus shelters

Financial Year 2026/2027

The Clerk had circulated a proposal for three additional bus shelters ahead of the meeting for consideration. If accepted the funding will be applied for through Norfolk County Council for 80% of the cost.

The suggested locations are Rectory Road, Town Street and Greengate.

Funding for the shelter on Rectory Road could be funded through the S106 money for the development as the bus stop forms part of this.

Total cost of the shelters	£9,070.00
Total cost of the 80% funding requested	£7,256.00
Total cost of the 20% contribution from SMPC	£1,814.00

Councillor Turner proposed that subject to approval from Norfolk County Council Highways that the funding is applied for seconded by Councillor Powter and carried

7. Correspondence (For exchange of Information Only)

Councillor Atterwill reported that two trees on Mill Street are overhanging the road and need some attention.

One quotation has been received to include a road closure at a cost of £3964.83 + VAT

It was agreed that the Clerk would obtain further quotation from a contractor who has previously carried out work for the council.

Meeting to be suspended for further time allocated to the public

None received

8. Any item for the next agenda

Trees on Mill Street

9. To confirm the date and time of the next meeting of the Parish Council to be Monday 14th September 2026 at 7.30pm

Approved by _____

Signed _____

Date _____