

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 12th November 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 7th November 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166

email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

Presentation on Next Stage of Lincoln House Development

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 8th October 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 8th October 2018 (For Exchange of Information Only)
5. Minutes from the Parish Council Meeting of 15th October 2018 to be accepted, initialled and signed.
6. Matters Arising from Minutes of 15th October 2018 (For Exchange of Information Only)
7. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
F. LeBon/ K. Pickard/ HMRC/ Norfolk Pension Fund	Staff Remuneration Packages (October)	£3,120.81	-
Clapham Collinge	Legal Fees (Rectory Road)	£250.00	-
Viking Direct	Stamps and Stationery	£106.96	£1.58
J.K Brock	Drainage and Service Trench and Concrete Path for Cabin	£3,799.20	£633.20
Eastern Office Equipment	Stationery and Mardler Copying	£113.94	£8.99
F.C Read and Son	Tulip Bulbs	£50.00	£8.33
CGM	Grounds Maintenance Sept and Oct	£1,161.97	£193.64
BT	Cloud Phone and Broadband	£315.28	£52.55
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£8,984.31	£901.44

b) Income to be Reported

Income Received From	Details	Amount
Allotment Holders	Water Bills	£29.52
	TOTAL	£29.52

c) To Consider Changes to Bank Signatories

d) To Consider Subscription for the Link Up

e) To Receive Tender Prices for 2019 Grass Cutting Contract and Appoint Contractor

8. Land and Planning

a. To Consider Responses to Breckland District Council for the Following Planning Applications

- i. 3PL/2018/1148/HOU – Cherry Tree House, Woodgate - Erection of Summer House and Fencing**
- ii. 3PL/2018/1087/F -Hospital Farm, Woodgate - Conversion of former lambing shed to living accommodation**
- iii. 3PL/2018/1265/VAR – Freshfields, Harkers Lane - Variation of condition 2 of 3PL/2016/0828/F - Amended Design**
- iv. 3PL/2018/1300/F - Hill House Barns, Mill Street - Erection of entrance gates.**

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Receive Update Report on Breckland District Council's Local Plan

d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.

e. To Consider Report from Hastoe Housing on Potential Exception Sites

f. To Receive Update on the Progress of the Neighbourhood Plan

9. To Consider Matters for Attention for the Following Parish Assets

a. Churchyard at All Saints' Church

b. Swanton Morley Cemetery

c. Swanton Morley Allotments

d. Swanton Morley Playing Fields and Village Green

- i.** To Receive Update Report on Cabin Project at Swanton Morley Village Hall

e. Swanton Morley Common Lands

- i.** To Receive Update Report on Installation of Picnic bench at Burgh Common

f. Street Lights

- i.** To Consider Prices for Street Light Electricity

10. Highways

a. To Receive Reports of Highways Faults / Matters for Attention

b. To Consider Projects for the Parish Partnership Scheme

11. To Receive Update on Community Car Scheme and Agree any Actions Necessary

12. To Receive Update on Swanton Morley Festival

13. To Receive Update Report on 'Unsightly Sites' Put Forward to Breckland District Council

14. To Consider Actions for Better Adherence to GDPR Legislation

15. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

16. Any item to be reported for the next agenda

17. To Consider Date for Budget Meeting

18. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 10th December 2018 at 7.30pm at Swanton Morley Village Hall.

19. To Receive Proposal to Close the Meeting to the Press and Public for Item 20 for the reason that the content of discussion is commercially sensitive (permitted under Section 1 para 2 of the Public Bodies (Admission to Meetings Act 1960).

20. To Discuss Possible Extra Amenity Land in the Village and Agree Further Actions

21. To Receive Proposal to Close the Meeting to the Press and Public for Item 22 for the reason that the content of discussion relates to the appointment of staff (permitted under Section 1 para 2 of the Public Bodies (Admission to Meetings Act 1960).

22. To Appoint Parish Clerk to Swanton Morley Parish Council and Agree Terms of Appointment