



## Swanton Morley Parish Council

### Notice of a Virtual Meeting of the Parish Council

The next meeting of Swanton Morley Parish Council will be held on **Wednesday 20<sup>th</sup> May 2020 at 7.30pm.**

**Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

**Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Tuesday 19<sup>th</sup> May 2020 and an invitation to join the Teams meeting will be sent to you.**

**The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Tuesday 19<sup>th</sup> May 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.**

**Dated this day 15th May 2020**

*Kelly Pickard*

**Parish Clerk: Kelly Pickard**

Swanton Morley Village Hall, Manns Lane, Swanton Morley, NR20 4NP

01362 637166

parishcouncil@swantonmorley.org

#### **Time Allocated to the Public**

#### **To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 9<sup>th</sup> March 2020 to be accepted, initialled and signed.**
- 4. Matters arising from Minutes of 9<sup>th</sup> March 2020 (For Exchange of Information Only)**
- 5. Finance**
  - a. Accounts to approve for payment (This includes payments approved in April during lockdown).**

Please see overleaf

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Staff Renumeration	PAYE Month 12	£3076.71	
Viking	Stationery	£180.80	£30.13
Viking	Emergency Supplies for the Volunteer Scheme	£62.92	£10.49
NPT&S	Annual Subscription	£357	
Scribe	Annual Licence	£624.60	£104.10
NALC	Annual Membership	£320.90	
CGM	Grasscutting	£627.97	£104.66
S2 Computers	Refurbished Laptop	£490.80	
Community Heartbeat	Replacement Pads for the Defibrillator	£99.60	£16.60
<b>The above payments were approved on 14<sup>th</sup> April</b>	<b>Councillor Atterwill proposed the payments were made, seconded by Councillor O'Dowd.</b>	<b>£5841.30</b>	<b>£265.98</b>
Staff Renumeration	PAYE Month 1	£3263.41	
NPT&S	Introduction to CiLCA	£32.00	
St Johns Ambulance	PPE for Volunteer scheme	£197.76	£32.00
CGM	Grasscutting – (to be approved in principle upon receipt of the detailed breakdown)	£627.97	£104.66
Swanton Morley Farms	Annual Permissive paths contract	£2,500	
Norfolk ALC	Managing Local Meetings During COVID-19	£48.00	£8.00
	<b>TOTAL</b>	<b>£6669.14</b>	<b>£144.66</b>

b. Income to be reported

Income Received From	Details	Amount
Norfolk Community Foundation	COVID-19 Grant	£1,000.00
Breckland Council	50% Precept	£39,432.52
R Atterwill	Payment for Norfolk ALC course. Managing Local Meetings During COVID-19	48.00
	<b>TOTAL</b>	<b>£40,480.52</b>

c. To Receive an Update on the application for a Business Credit Card for the Parish Council

6. Policies

- a. To Agree the Privacy Statement for the Website
- b. To Agree the Website Accessibility Statement for the Website

7. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:

**3PL/2020/0350/F** - Land to The East of Woodgate Lane - Erection of a small storage barn / animal shelter to house agricultural equipment.

**3PL/2020/0440/F** - 30 Greengate - Erection of Two Storey Dwelling including change of use of agricultural land to residential.

**3PL/2018/1246/F** – Rectory Road/Hoe Road East - Erection of 85no. dwellings and open space  
To consider s38 and s278 proposed layouts for footpath lighting

- b. To Receive Report on Planning Decisions by Breckland District Council  
**3PL/2020/0018/F - Primrose Hill** - To demolish the four existing residential units, which comprise two pairs of semi-detached bungalows, and replace with four detached dwellings
  - c. To receive an update on the planning application to install a flag pole
- 8. **To Consider Matters for Attention for the Following Parish Assets:**
  - a. Churchyard at All Saints' Church
  - b. Swanton Morley Cemetery
  - c. Swanton Morley Allotments
  - d. Swanton Morley Playing Fields and Village Green
    - i. To receive an update report regarding the installation of a playboat at Gooseberry Hill
  - e. Swanton Morley Common Lands
    - i. To Receive an Update Report on the Application for Countryside Stewardship for Mill Common
  - f. Streetlights
  - g. Meadowview Estate (Davidson Park)
  - h. Permissive paths
- 9. **Highways**
  - a. To Receive Reports of Highways Faults / Matters for Attention
  - b. To Receive an Update regarding the Speeding in the Village and Agree and Actions Necessary
- 10. **To Receive an Update Report on the Swanton Morley Festival**
- 11. **To Receive an Update Report from Councillor O'Dowd regarding the Covid-19 Volunteer Response Team**
- 12. **Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 13. **Any item to be reported for the next agenda**
- 14. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> June 2020 at 7.30 via Microsoft Teams**