



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

**Dated this day Wednesday 6<sup>th</sup> October 2021**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11<sup>th</sup> October 2021 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

All members of the Council, Press and Public will be required to wear masks when moving around the Village Hall but may remove them when seated.

Members of the Press and Public will be detailed on a track and trace log.

Time Allocated to the Public

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 13<sup>th</sup> September 2021 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 13<sup>th</sup> September 2021 (For Exchange of Information Only)
5. Finance
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 6	Bacs	£3520.03	
CGM	September contract	Bacs	£646.81	£107.80
BT	Telephone line	Direct debit	£119.10	£15.10
E-On	Streetlight electricity	Direct debit	£72.02	£3.10
S2 Computers	IT Support	Direct debit	£144.24	£20.24
Viking	Stationery	BACS	£242.88	£40.48
PKF Littlejohn	External Audit	BACS	£480.00	£80.00
Glasdon UK	Bins – Gooseberry Hill	BACS	£667.61	£111.28
	<b>TOTAL</b>		<b>£5892.69</b>	<b>£378.00</b>

**b. Income to be reported**

Income Received from	Details	Amount
HMRC	VAT Reclaim	£2871.37
Allotment Holder	Deposit	£50.00
Barclays	Bank Interest	£0.25
Breckland Council	50% Precept	£39,182.60
	<b>TOTAL</b>	<b>£42,104.22</b>

**c. To Consider the Application for the Parish Partnership 2022/2023**

**d. To Receive the External Auditors Report**

**e. To consider making a donation to Swanton Morley School for new trim trail equipment**

**f. To consider purchasing additional Christmas Lights for the village display**

**6. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

3PL/2021/1340/HOU - 10 Thompson Close - Erection of a first floor extension over an existing garage and conversion of garage to reception room

3OB/2021/0036/OB - Discharge of Open Space Obligations - Rectory Road, Phase 2

3PL/2019/0513/F - Land adjacent Lincoln House - Erection of 36 assisted living bungalows (Use Class C2) and community hall – To consider amended information

**b. To Receive Report on Planning Decisions by Breckland District Council**

**c. To Receive a Concern from a Resident regarding Manns Lane**

**d. To consider Breckland Council's Local Plan Review timetable.**

7. **To Consider Matters for Attention for the Following Parish Assets:**
  - a. **Churchyard at All Saints' Church**
  - b. **Swanton Morley Burial Ground**
  - c. **Swanton Morley Allotments**
  - d. **Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)**
    - i) To Receive a report on the disability swing for Gooseberry Hill
    - ii) To Receive comments from a Parishioner regarding Gooseberry Hill
    - iii) To Receive Quotation for the Jubilee Tree
    - iv) To Agree the Location for the Jubilee Tree
  - e. **Swanton Morley Common Lands**
    - i) To Receive an Update on the Countryside Stewardship funds for Mill Common
  - f. **Streetlights**
  - g. **Village paths (Rights of Way)**
    - i) To Receive an update on the Installation of additional bins
  - h. **Noticeboards**
    - i) To receive a report on the Condition of the Noticeboard on the Village Green
8. **Highways**
  - a. **To Receive Reports of Highways Faults / Matters for Attention**
    - i) To Receive an Update on any Highways work reported
    - ii) To Receive a report regarding the Grass cutting/Hedge cutting in the village
    - iii) To Receive an Update on the Trees on Rectory Road
    - iv) To Receive an Update on the Waterfall Bridges
  - b. **To receive an update regarding the Trod on Woodgate as part of the Parish Partnership Scheme**
  - c. **To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary**
9. **Flooding in the Village**
  - a. **To Receive an update on the flooding**
10. **To Receive a Report on the Jubilee Festival**
11. **To Receive an Update on the Green Grant for the CASM Relaunch**
12. **To Consider the Issue of Dog Fouling**
13. **Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

14. Any item to be reported for the next agenda
15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> November 2021 at 7.30pm
16. To receive a proposal to close the meeting to the press and public for item 17, for the reason that the content of discussion relates to Staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
17. Staff matters