

# PARISH of SWANTON MORLEY

## Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 11<sup>th</sup> June 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 6<sup>th</sup> June 2018

*Faye LeBon* ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166  
email: parishcouncil@swantonmorley.org.uk

### Time Allocated to the Public

### To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 14<sup>th</sup> May 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 14<sup>th</sup> May 2018 (For Exchange of Information Only)
5. Finance
  - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard / Norfolk Pension Fund / HMRC	Staff Remuneration Packages (May – made under contract)	£2,614.78	-
Mr AC Banham	Lay Base for Outdoor Table Tennis Table	£1,300.00	-
Abel Groundworks	Excavation and Turfing under Slide	£300.00	-
Thain Wildbur	Internal check of 2017/2018 accounts	£300.00	£50.00
CGM	Grounds Maintenance May	£807.43	£130.19
Eastern Office Equipment	Stationery	£34.88	£5.81
BT	Cloud Phone and Broadband	£92.74	£15.45
E-on	Street Light Electricity	£66.15	£3.15
	<b>TOTAL</b>	<b>£5,515.98</b>	<b>£204.60</b>

b) Income to be Reported

<b>Income Received From</b>	<b>Details</b>	<b>Amount</b>
H Brett and Son	Memorial Fee (Fain)	£150.00
Barclays Bank	Quarterly Interest (Tracker Account)	£12.00
	TOTAL	<b>£162.00</b>

**6. Annual Accounts**

- a. To Agree the 2017/2018 Parish Council Accounts
- b. To Agree Annual Statement of Governance

**7. Land and Planning**

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
  - i. 3PL/2018/0510/HOU – 13 Middleton Avenue - Demolish timber porch and conservatory & erect new porch and rear extension in masonry construction
  - ii. 3OB/2018/0607/HOU – Pleasantness, Gooseberry Hill - Single Storey Extension to rear
  - iii. 3PL/2017/1393/F – Darbys Car Park - Development of car park to provide additional commercial units (amended application).
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update on Breckland District Council's Local Plan
- d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- e. To Agree any Further Actions for Opening Ceremony on 17<sup>th</sup> June
- f. To Receive Update Report on Housing Needs Survey for the Village
- g. To Receive Update on the Progress of the Neighbourhood Plan

**8. To Consider Matters for Attention for the Following Parish Assets**

- a. **Churchyard at All Saints' Church**
- b. **Swanton Morley Cemetery**
- c. **Swanton Morley Allotments**
- d. **Swanton Morley Playing Fields and Village Green**
  - i. **To Receive Update Report on Installation of Outdoor Table Tennis Table**
  - ii. **To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green**
  - iii. **To Receive Update Report on Grant Application for a Cabin at Swanton Morley Village Hall**
  - iv. **To Consider Quotation to Clean the Equipment and Seats at Gooseberry Hill**
  - v. **To Consider Replacement of Litter Bin at Gooseberry Hill**
- e. **Swanton Morley Common Lands**
  - i. **To Receive Update Report on Installation of Picnic bench at Burgh Common**
- f. **Street Lights**

**9. Highways**

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Receive Update Report on Highway Safety Around the Waterfall Bridges
- c. To Receive Correspondence Regarding the 2018/2019 Parish Partnership Scheme

**10. To Consider Distribution of a 'Community Car – Guide for Passengers'**

**11. To Receive Update on Swanton Morley Festival**

**12. To Receive Update Report on 'Unightly Sites' Put Forward to Breckland District Council**

**13. Correspondence (For Exchange of Information Only)**

*Meeting to Be Suspended For Further Time Allocated to the Public*

- 14. Any item to be reported for the next agenda**
- 15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 9<sup>th</sup> July 2018 at 7.30pm at Swanton Morley Village Hall.**
- 16. To Receive Proposal to Close the Meeting to the Press and Public for Item 17 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.**
- 17. To Receive Update on the Swanton Morley Neighbourhood Plan and Consider any Resulting Actions**
- 18. To Receive Proposal to Close the Meeting to the Press and Public for Item 19 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.**
- 19. To Receive Update on Amenity Land in the Village**