

# PARISH of SWANTON MORLEY

## Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 13<sup>th</sup> August 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 8<sup>th</sup> August 2018

*Faye LeBon* ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166  
email: parishcouncil@swantonmorley.org.uk

### Time Allocated to the Public

### To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 9<sup>th</sup> July 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 9<sup>th</sup> July 2018 (For Exchange of Information Only)
5. Minutes from the Parish Council Meeting of 25<sup>th</sup> July 2018 to be accepted, initialled and signed.
6. Matters Arising from Minutes of 25<sup>th</sup> July 2018 (For Exchange of Information Only)
7. Finance
  - a) Accounts to approve for payment:  
Please see overleaf

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard HMRC / Norfolk Pension Fund	Staff Remuneration Package (July)	£3,060.22	-
Mr D. Palmer	Pressure Wash Play Equipment	£275.00	-
Anglian Water	Quarterly Water Bill	£46.83	-
Mr J. Keith	Annual Rental of Manns Lane Field	£1,200.00	-
Mr A.C. Banham	Installation of Davidson Park Sign / Straighten and Concrete Street Light	£60.00	-
Mr A.C. Banham	Gooseberry Hill Repairs	£1,233.70	-
Viking Direct	Stamps and Stationery	£102.03	£1.98
Eastern Office Equipment	Stationery	£44.44	£7.41
Tangerine Creative	Signage for Davidson Park Lectern	£351.60	£58.60
CGM	Grounds Maintenance	1098.32	£183.04
Abzag	Examination of Neighbourhood Plan	£1,200.00	£200.00
BT	Cloud Phone and Broadband	£11.77	£1.96
E-on	Street Light Electricity	£66.15	£3.15
	<b>TOTAL</b>	<b>£8,750.06</b>	<b>£456.14</b>

b) Income to be Reported

Income Received From	Details	Amount
Allotment Holders	Water Bills	£110.93
Allotment Holders	Tenancies	£125.66
Swanton Morley Village Hall	Donation to Swanton Morley Festival	£500.00
RPA	2017 ELS	£74.76
Awards for all	Grant for Cabin	£10,000.00
Bretts	Ash Interment Memorial Fee	£75.00
	<b>TOTAL</b>	<b>£10,886.35</b>

c) To Consider Renewal of Subscription to Norfolk Wildlife Trust

**8. To Consider Adoption of 2018 Standing Orders**

**9. Land and Planning**

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
  - i. 3PL/2018/0807/LB – White House Farm Mill Street - Internal Alterations and Installing new windows (Listed Building Consent)
  - ii. 3PL/2018/0806/HOU – White House Farm Mill Street - Internal Alterations and Installing new windows
  - iii. 3PL/2018/0860/HOU – Flint Lodge, Hoe Road South - Single storey rear lounge extension
  - iv. To Make Any Representation to the Planning Inspectorate on Planning Application EN010079 (Vanguard Offshore Wind Farm)
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive and Comment Upon Initial Plans for Next Phase of Hopkins Development
- d. To Receive Consider Response to Latest Consultation on Breckland District Council’s Local Plan and Agree Attendance at September Hearings
- e. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- f. To Receive Housing Needs Survey for the Village and Agree Subsequent Actions
- g. To Receive Update on the Progress of the Neighbourhood Plan

**10. To Consider Matters for Attention for the Following Parish Assets**

**a. Churchyard at All Saints' Church**

- i. To Consider Correspondence from Swanton Morley Bell Ringers

**b. Swanton Morley Cemetery**

**c. Swanton Morley Allotments**

- i. To Receive Update Report on Allotments (as per correspondence from SMART)
- ii. To Consider Issuance of Half Plot Allotments
- iii. To Consider Treatment of 2016 Water Bills and Consider Alternative Method of Collection of Water Bills
- iv. To Consider Deposit Scheme for New Allotment Holders

**d. Swanton Morley Playing Fields and Village Green**

- i. To Receive Update Report on Installation of Outdoor Table Tennis Table
- ii. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green and Consider Alternative Quotation
- iii. To Receive Update Report on Cabin Project at Swanton Morley Village Hall:
  - 1. To Agree Order of Cabin
  - 2. To Agree Order of Service Trench and Pathway
  - 3. To Agree Order for Electrics
- iv. To Consider Project to Obtain additional land for sports fields

**e. Swanton Morley Common Lands**

- i. To Receive Update Report on Installation of Picnic bench at Burgh Common

**f. Street Lights**

- i. To Authorise Expenditure for the Testing and Cleaning of Street Lights

**11. Highways**

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Receive Correspondence Regarding Better Pedestrian Access to Dereham

**12. To Receive Update on Swanton Morley Festival**

**13. To Receive Update Report on 'Unsightly Sites' Put Forward to Breckland District Council**

**14. To Consider Actions for Better Adherence to GDPR Legislation**

**15. Correspondence (For Exchange of Information Only)**

- a) To Receive Statement on Correspondence from Mr Tidman

*Meeting to Be Suspended For Further Time Allocated to the Public*

**16. Any item to be reported for the next agenda**

**17. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 10<sup>th</sup> September 2018 at 7.30pm at Swanton Morley Village Hall.**