



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Virtual Meeting of the Parish Council

**Dated this day 3rd February 2021**

The next meeting of Swanton Morley Parish Council will be held on **Monday 8<sup>th</sup> February 2021 at 7.30pm.**

**Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.**

**Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 8<sup>th</sup> February 2021 and an invitation to join the Teams meeting will be sent to you.**

**The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 8<sup>th</sup> February 2021. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.**

#### **Time Allocated to the Public**

#### **To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 11<sup>th</sup> January 2021 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 11<sup>th</sup> January 2021 (For Exchange of Information Only)**
5. **Minutes from the Parish Council Budget Meeting of 20<sup>th</sup> January 2021 to be accepted, initialled, and signed.**
6. **Matters arising from Minutes of 20<sup>th</sup> January 2021 (For Exchange of Information Only)**
7. **Finance**
  - a. **Accounts to approve for payment**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166  
Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 10	Bacs	£3314.29	
CGM	January contract	Bacs	£627.97	£104.66
BT	Telephone line	Direct debit	£113.36	£18.89
E.On	Streetlight electricity	Direct debit	£69.70	£3.32
S2 Computers	IT Support	Direct debit	£144.24	£20.24
AT Coombes	Tree work Village Green (Pre-approved)	BACS	£756	£126.00
East Anglian Air Ambulance	S137 Donation	BACS	£50.00	
Community First Responder	S137 Donation	BACS	£50.00	
Citizens Advice Bureau	S137 Donation	BACS	£50.00	
Viking	Printer ink, files	BACS	£152.20	£19.71
Jewson	Hessian sand bags	BACS	£29.70	
Mole Country Stores	Mole deterrents	BACS	£39.16	
	<b>TOTAL</b>		<b>£5396.62</b>	<b>£275.82</b>

## b. Income to be reported

Income Received From	Details	Amount
Allotment holder	Allotment fees	£1589.00
Burial ground	Burial fees	£75.00
SMFC	Manns Lane field rent	£330.00
Barclays	Bank interest	£3.51
	<b>TOTAL</b>	<b>£1997.51</b>

## c. To Appoint an Internal Auditor for financial year 2020/2021

## 8. Policies

## a. To Agree to Adopt the Standing Orders with one Amendment from NALC

## 9. Land and Planning

## a. To consider responses to Breckland District Council for any planning applications:

3PL/2021/0054/F - Woodgate Hall Farmhouse, Woodgate - Conversion of barn to one dwelling.

3PL/2021/0051/F - Land on the edge of Woodgate Alongside Frog's Hall Lane - Whole life zero-carbon dwelling with detached garage set within a substantial natural landscaping and ecological enhancements scheme

## b. To Receive Report on Planning Decisions by Breckland District Council

## c. To discuss correspondence received from Hopkins Homes for street names on the new development

10. **To Consider Matters for Attention for the Following Parish Assets:**
  - a. Churchyard at All Saints' Church
    - i) To consider quotations for Mole catching in the Churchyard
  - b. Swanton Morley Cemetery
  - c. Swanton Morley Allotments
    - i) To Consider Correspondence for the Management of the Allotments
  - d. Swanton Morley Playing Fields and Village Green
    - i) To consider quotation to replace a swing seat in Gooseberry Hill park
  - e. Swanton Morley Common Lands
  - f. Streetlights
    - i. To receive an update on the installation of the new streetlights on Wensum Gardens
  - g. Meadowview Estate (Davidson Park)
  - h. Village paths
  - i. Noticeboards
11. **Highways**
  - a. To Receive Reports of Highways Faults / Matters for Attention
12. **Flooding in the Village**
13. **To receive an update on the extension to the Volunteer scheme in the Village to build community involvement**
  - i. **To Receive an Update following the planting of the Woodland Trust Trees**
14. **To discuss the content of the Mardler publication for March**
15. **Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

16. **Any item to be reported for the next agenda**
17. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 8<sup>th</sup> March 2021 at 7.30**
18. **To receive a proposal to close the meeting to the press and public for item 19, for the reason that the content of discussion relates to Staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**
19. **Staff matters**