

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 8th October 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 3rd October 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 10th September 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 10th September 2018 (For Exchange of Information Only)
5. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard / HMRC / Norfolk Pension Fund	Staff Remuneration Package (Sept contract)	£3,060.42	-
All Saints' Church PCC	Grant for Repairs of Clock	£1,500.00	-
M. Neave	Completion of Cabin	£2,210.00	-
Tangerine Creative	Design of logo and templates and printing of A5 flyers	£155.00	£10.00
CGM	Grounds Maintenance	£28.90	£4.82
PKF Littlejohn	External Audit Fee	£480.00	£80.00
Cozens UK	Repair of Ward Crescent Street Light	£134.40	£22.40
NGF Play	Installation of Safagrass and Repair of Nest Swing and Play board	£3,492.40	£582.07
BT	Cloud Phone and Broadband	£11.77	£1.96
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£11,139.04	£704.40

b) Accounts to approve for payment (Members with Pecuniary Interests)

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Mr R. Atterwill	50% of Chairman's Allowance	£273.00	-
Wensum Valley Electrical Ltd	Electrical Installation to Cabin	£1,038.00	£173.00
	TOTAL	£1,311.00	£173.00

c) Income to be Reported

Income Received From	Details	Amount
Allotment Holders	Water Bills	£7.38
Littleproud Funeral Directors	Ash Interment Fee (Clegg)	£75.00
Breckland District Council	50% of Precept	£39,111.17
Breckland District Council	50% of Council Tax Support Grant	£300.00
Norfolk Community Foundation	Community Car Grant	£650.00
Swanton Morley FC	Annual Hire of Manns Lane Pitch	£300.00
	TOTAL	£40,443.55

d) To Receive 2017/2018 Audited Accounts

6. Land and Planning

- a. To Receive Report on Planning Decisions by Breckland District Council
- b. To Receive Update Report on Breckland District Council's Local Plan
- c. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- d. To Consider Report from Hastoe Housing on Potential Exception Sites
- e. To Receive Update on the Progress of the Neighbourhood Plan

7. To Consider Matters for Attention for the Following Parish Assets

- a. **Churchyard at All Saints' Church**
 - i. To Receive Update from Swanton Morley Bell Ringers on Augmentation Project
- b. **Swanton Morley Cemetery**
- c. **Swanton Morley Allotments**
 - i. To Receive Notification of Field Rental Increase
 - ii. To Agree Revised Tenancy Agreements
 - iii. To Consider Plots to be Transformed into Half Plots
- d. **Swanton Morley Playing Fields and Village Green**
 - i. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green
 - ii. To Receive Update Report on Cabin Project at Swanton Morley Village Hall:
- e. **Swanton Morley Common Lands**
 - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. **Street Lights**
 - i. To Consider Whether Street Lights are Required on the New Gooseberry Hill Site

8. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention

9. To Receive Update on Swanton Morley Festival

10. To Consider Response to Norfolk County Council's Consultation on Children's Centres

11. To Receive Update Report on 'Unightly Sites' Put Forward to Breckland District Council

12. To Consider Actions for Better Adherence to GDPR Legislation

13. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

14. Any item to be reported for the next agenda

15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 12th November 2018 at 7.30pm at Swanton Morley Village Hall.