



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 6th September 2023

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11th September 2023 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 14th August 2023 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 14th August 2023 (For Exchange of Information Only)**
5. **Finance**
 - a. **Accounts to approve for payment**

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 5	Bacs	£3805.71	
N Power	Streetlight electricity	Direct debit	£130.74	£6.53
S2 Computers	IT Support	Direct debit	£172.08	£34.41
BT	Telephone	Direct Debit	£116.67	£5.83
PKF Littlejohn	External Audit	BACS	£504.00	£84.00
Lappin Group	Allotment Water Meter	BACS	£612.59	£102.10
Viking	Stationery	BACS	£101.50	£16.92
	TOTAL		£5443.29	£249.79

b. Income to be reported

Income Received from	Details	Amount
PWLB	Public Works Loan	£29,975.00
Allotment Holder	Tenancy	£51.32
Barclays	Bank Interest	£13.22
	TOTAL	£30,039.54

c. To receive the Conclusion to the External Audit for Financial year 2022/2023

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To discuss the Breckland Local Validation List
- d. To discuss the review of the Swanton Morley Neighbourhood Plan

7. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

- i) To receive the report on the Health and Safety of the Trees

b. Swanton Morley Burial Ground

- i) To Receive an Update on the water supply to the Burial Ground
- ii) To discuss the condition of the graves
- iii) To Receive a report on the Health and Safety of the Trees

c. Swanton Morley Allotments

- i) To receive an update on the water to the allotment

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

e. Swanton Morley Common Lands

f. Streetlights

g. Village paths (Rights of Way)

h. Noticeboards

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

8. **Highways**
 - a. To receive reports of Highways faults / matters for attention
 - b. To receive an update on the Community Speedwatch
 - c. To receive an update on the flooding survey on Woodgate
 - d. To discuss the Parish Partnership for 2024/2025
 - e. To discuss hedgerows encroaching onto public footpaths
 - f. To discuss the SAM data
9. **Correspondence (For Exchange of Information Only)**

Meeting to Be Suspended for Further Time Allocated to the Public

10. **Any item to be reported for the next agenda**
11. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 9th October 2023 at 7.30pm**