



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 9th November 2022

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 14th November 2022 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 10th October 2022 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 10th October 2022 (For Exchange of Information Only)**
5. **Finance**
 - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 7	Bacs	£4295.20	
S2 Computers	Monthly subscription	Bacs	£163.44	£27.24
BT	October	Bacs	£160.39	£22.40
CGM	October contract	Bacs	£691.94	£115.32
Dereham Taxi	Medical travel	Bacs	£78.00	£13.00
Viking Direct	Stationery	Bacs	£88.75	
Community Action Norfolk	Membership	Bacs	£50.00	
	TOTAL		£5584.54	£191.76

b. Payments to approve for members with a pecuniary interest

Payee	Detail	Payment type	Total Amount Payable
R Atterwill	50% Chairman Allowance	BACS	£298.27
		Total	£298.27

c. Income to be reported

Income Received from	Details	Amount
Paul Miles Stonemason	Memorial fees	£150.00
Nationwide Account	Burial Ground Pathways	£10,000
	Total	£10,150.00

d. To agree and adopt the reviewed Financial Regulations

e. To agree and adopt the reviewed Bad Debt Policy

6. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3PL/2022/1200/HOU - Pond Farm, 40 Greengate - Two new dormers on NW elevation. Alterations to window and door openings. New joinery on front porch, convert rear garage, new joinery. PV panels on SE roof.

3PL/2022/1243/HOU - 10 Keith Road - Rear Single Story Extension (Revised Scheme)

b. To Receive Report on Planning Decisions by Breckland District Council

c. To receive an update on the Local Plan review

7. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

b. Swanton Morley Burial Ground

i) To receive an Update on the water supply to the Burial Ground

c. Swanton Morley Allotments

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park).

- i) To receive an update on the funding for the disability swing
- ii) To receive an update on the Jubilee Tree
- iii) To receive a quotation on the replacement matting underneath the swings and the slide

e. Swanton Morley Common Lands

f. Streetlights

g. Village paths (Rights of Way)

h. Noticeboards

- i) To receive an update on the design of the new Village Green map

8. Highways

a. To Receive Reports of Highways Faults / Matters for Attention

b. To discuss the parish partnership proposal for 2023/2024

c. To receive an update on the grass cutting tender for the forthcoming year

d. To receive an update on the Community Speedwatch Scheme and agree any actions necessary

e. To receive an update on the flooding at Woodgate

9. To receive an update on the Parish Council setting up a 'Warm Bank' for winter

10. To Receive an Update on CASM

11. To receive an update on the 'Men's shed'

12. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

13. Any item to be reported for the next agenda

14. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 12th December 2022 at 7.30pm

15. To receive a proposal to close the meeting to the press and public for item 16, for the reason that the content of discussion relates to staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).

16. Staff matters