

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 9th July 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 4th July 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 11th June 2018 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 11th June 2018 (For Exchange of Information Only)
5. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard / Norfolk Pension Fund / HMRC	Staff Salary (June – made under contract)	£3,060.22	-
Mr A. C. Banham	Slab for Lectern and Bench (Davidson Park)	£450.00	-
Stocksigns	Davidson Park Street Sign	£274.80	£45.80
Glasdon UK	New Bin for Gooseberry Hill	£226.40	£37.73
Eastern Office Equipment	Stationery and Printing	£117.90	£19.65
David Ogilvie	Lest we Forget Seat and Lectern	£1,575.60	£262.60
CGM	Grounds Maintenance	£82.19	£13.70
BT	Cloud Phone and Broadband	£92.31	£15.38
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£5,945.57	£398.01

b) Community Car – Accounts to Approve for Payment

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
9no. Volunteer Community Car Drivers	Community Car Mileage	£693.38	-
	TOTAL	£693.38	0

c) Income to be Reported

Income Received From	Details	Amount
Allotment Holders	Half Yearly Rental	£390.00
	TOTAL	£390.00

6. Annual Accounts

- a. To Agree the 2017/2018 Parish Council Accounts

7. Land and Planning

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
 - i. 3PL/2018/0691/HOU – Flint Cottage, Mill Street - Proposed single storey extension to rear of property, proposed single storey porch to front of property.
 - ii. 3PL/2018/0721/HOU – 9 Primrose Square - Single Storey Side Extension
 - iii. 3PL/2018/0776/HOU – 4 Harris Road - Proposed single storey side extension
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update on Breckland District Council’s Local Plan
- d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- e. To Receive Update Report on Housing Needs Survey for the Village
- f. To Receive Update on the Progress of the Neighbourhood Plan

8. To Consider Matters for Attention for the Following Parish Assets

- a. Churchyard at All Saints’ Church
- b. Swanton Morley Cemetery
- c. Swanton Morley Allotments
 - i. To Consider Condition of Allotments as Raised by SMART
- d. Swanton Morley Playing Fields and Village Green
 - i. To Receive Update Report on Installation of Outdoor Table Tennis Table
 - ii. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green
 - iii. To Receive Update Report on Grant Application for a Cabin at Swanton Morley Village Hall
- e. Swanton Morley Common Lands
 - i. To Receive Update Report on Installation of Picnic bench at Burgh Common
- f. Street Lights

9. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention

10. To Receive Update on Swanton Morley Festival and Consider Financial Contribution

11. To Receive Update Report on ‘Unsightly Sites’ Put Forward to Breckland District Council

12. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

- 13. Any item to be reported for the next agenda**
- 14. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 13th August 2018 at 7.30pm at Swanton Morley Village Hall.**
- 15. To Receive Proposal to Close the Meeting to the Press and Public for Item 16 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.**
- 16. To Receive Update on the Swanton Morley Neighbourhood Plan and Consider any Resulting Actions**
- 17. To Receive Proposal to Close the Meeting to the Press and Public for Item 18 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.**
- 18. To Receive Update Report on Amenity Land Auction**