



SWANTON MORLEY PARISH COUNCIL

Notice of a Virtual Meeting of the Parish Council

Dated this day 8th March 2021

The next meeting of Swanton Morley Parish Council will be held on **Monday 8th March 2021 at 7.30pm.**

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 8th March 2021 and an invitation to join the Teams meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 8th March 2021. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

Time Allocated to the Public

Time Allocated for a guest speaker – Breckland Council Strategic Housing Manager

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 8th February 2021 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 8th February 2021 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 11	Bacs	£3255.03	
CGM	February contract	Bacs	£627.97	£104.66
BT	Telephone line	Direct debit	£113.36	£18.89
E.On	Streetlight electricity	Direct debit	£72.02	£3.32
S2 Computers	IT Support	Direct debit	£144.24	£20.24
Viking	Office Stationery	BACS	£112.16	£18.69
Wellers Hedleys	Legal Fees for Gooseberry Hill	BACS	£820.00	£130.00
Citizens Advice Bureau	5137 Donation	BACS	£100.00	
Cozens	Wensum Gardens street lights	BACS	£2910.00	£485.00
Active Garden	2 replacement swing seats	BACS	£281.90	
Wave	Water bill for allotment site	BACS	£859.28	
M Heinrich	Expenses – Wix domain/hosting	BACS	£98.86	
	TOTAL		£9394.82	£780.80

b. Income to be reported

Income Received From	Details	Amount
Allotment holder	Allotment fees	£67.00
	TOTAL	£67.00

c. To Appoint an Internal Auditor for financial year 2020/2021

d. To Agree a Donation to the QDG for the Dreams and Wishes Charity

6. Policies

a. To Agree the amended Financial Risk Assessment

7. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3PL/2021/0149/HOU - Hartington Woodgate - Proposed Porch Extension.

3PL/2021/0175/VAR - Development Site 601520 317878 Primrose Hill NR20 4PL- Variation of Condition No 2 on 3PL/2020/0018/F - amended dwelling designs

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Consider the Approach by Breckland District Council to discuss Exception Sites.

8. **To Consider Matters for Attention for the Following Parish Assets:**
 - a. Churchyard at All Saints' Church
 - i) To Receive an update on the Moles in the Cemetery and consider quotations for a contractor if deemed necessary
 - b. Swanton Morley Burial Ground
 - c. Swanton Morley Allotments
 - i) To Agree the amended Correspondence for the Management of the Allotments
 - d. Swanton Morley Playing Fields and Village Green
 - i) To confirm the purchase of the replacement swing seats in Gooseberry Hill park
 - e. Swanton Morley Common Lands
 - f. Streetlights
 - i. To receive an update on the installation of the new streetlights on Wensum Gardens
 - g. Meadowview Estate (Davidson Park)
 - h. Village paths (Rights of Way)
 - i. Noticeboards
9. **Highways**
 - a. To Receive Reports of Highways Faults / Matters for Attention
 - i) To Receive an Update on any Highways work reported
10. **Flooding in the Village**
 - a. To Receive an Update following circulation of the Flooding report
11. **To Review and Confirm the Parish Council mourning protocol for Operation London Bridge, Operation Forth Bridge and Operation Menai bridge**
12. **To Consider the Application to Register Darbys PH as an Asset of Community Interest**
13. **To receive an update on the extension to the Volunteer scheme in the Village to build community involvement**
 - i. To Receive an update on the planting of the Woodland Trust Trees
14. **To Agree the content of the Mardler publication for April**
15. **Correspondence (For Exchange of Information Only)**

Meeting to Be Suspended for Further Time Allocated to the Public

16. **Any item to be reported for the next agenda**
17. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 12th April 2021 at 7.30**