



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

**Dated this day Wednesday 8<sup>th</sup> June 2022**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 13<sup>th</sup> June 2022 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

#### Time Allocated to the Public

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Consider the Co-Option of Parish Councillors
3. To Receive Declarations of Interest
4. Minutes from the Parish Council Meeting of 9<sup>th</sup> May 2022 to be accepted, initialled, and signed.
5. Matters arising from Minutes of 9<sup>th</sup> May 2022 (For Exchange of Information Only)
6. Finance
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 2	Bacs	£3057.15	
CGM	May contract	Bacs	£691.94	£115.32
BT	Telephone line	Direct debit	£118.65	£15.10
E-On	Streetlight electricity	Direct debit	£94.62	£3.10
S2 Computers	IT Support	Direct debit	£141.84	£23.64
City of Norwich Pipe Band	Festival	BACS	£450.00	
RAF Station Coltishall Heritage Trust	Donation	BACS	£50.00	
Morley Makes	Festival drapes	BACS	£75.00	

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Breckland Council	Serco grasscutting	BACS	£880.42	
Don Palmer	Equipment maintenance	BACS	£2320.00	
A Todd	DJ – Festival	BACS	£205.00	
Tall Order	Festival buffet	BACS	£275.00	
Link Up	Festival advertisement	BACS	£50.00	
Printed4U	Bookmarks	BACS	£336.00	
First Aid Care Training	First Aid Cover – Festival	BACS	£288.00	
Stocksigns	Dog signage	BACS	£209.43	
Glasdon	Dog Bin	BACS	£137.59	
Marmax	Planter	BACS	£520.80	£104.16
Natterjack	Sweets – Festival	BACS	£140.00	
SLCC	Membership	BACS	£185.00	
John Welton	Petrol Expenses	BACS	£20.00	
Bob Almond	Donation/Expenses	BACS	£70.00	
Norfolk PTS	Training	BACS	£44.00	
Dereham Band	Festival performance	BACS	£250.00	
Dean Easter	Festival Banners	BACS	£275.00	
Tangerine Creative	Festival graphics and communications	BACS	£540.00	
	<b>TOTAL</b>		<b>£11,425.44</b>	£261.32

**b. Accounts to approve for payment for Members with a Pecuniary Interest**

Payee	Detail	Payment type	Total Amount Payable
Wensum Valley Electrical	Platinum Jubilee	BACS	£92.41
B O'Dowd	Expenses for the Platinum Jubilee	BACS	£160.00
			<b>£252.41</b>

**c. Income to be reported**

Income Received from	Details	Amount
Burial Fees	Burial ground	£575.00
Ministry of Justice	Grave Digger fees	£85.00
	TOTAL	<b>£660.00</b>

**7. Annual Accounts**

- a. To Receive the Internal Audit Report and Consider any Actions Necessary
- b. To Agree the Annual Statement of Governance
- c. To Agree the 2021/2022 Parish Council Accounts
- d. To Set the Period of 30 days for 'Exercise of Public Rights'

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- 8. Land and Planning**
- a. To consider responses to Breckland District Council for any planning applications:**
- 3PL/2022/0575/HOU - 10 Keith Road - Proposed rear single storey extension
- 3PL/2022/0536/VAR - Plot at 39 Greengate - Variation of Conditions 2 & 3 on 3PL/2021/0569/F - change in design of dwelling & garage & materials schedule included. (Variation of Cond's)
- b. To Receive Report on Planning Decisions by Breckland District Council**
- 3PL/2022/0417/F - Barn at Frogs Hall Lane Woodgate - application has been refused
- 9. To Consider Matters for Attention for the Following Parish Assets:**
- a. Churchyard at All Saints' Church**
- i) To Consider Repair work to one of the benches in the Churchyard
- b. Swanton Morley Burial Ground**
- i) To Receive an Update on the design of paths for the Burial Ground
- ii) To Receive an Update on the Water Supply to the Burial Ground
- c. Swanton Morley Allotments**
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park.**
- e. Swanton Morley Common Lands**
- i. To Receive an Update on the access to Mill Common following correspondence received.
- f. Streetlights**
- g. Village paths (Rights of Way)**
- h. Noticeboards**
- 10. Highways**
- a. To Receive Reports of Highways Faults / Matters for Attention**
- i) To Receive an Update on any Highways work reported
- b. To receive an update regarding the Installation of the Trod on Woodgate**
- c. To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary**
- d. To Discuss the grass and verge Cutting in the Village and Agree any Actions Necessary**
- e. To Discuss the trees on Greengate following a complaint from a Parishioner**
- 11. To Receive an Update on CASM**
- 12. To Receive an Update following the Swanton Morley Jubilee Festival**
- 13. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 14. Any item to be reported for the next agenda**
- 15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 11<sup>th</sup> July 2022 at 7.30pm**

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