



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 9th September 2026

Councillors are hereby summoned to attend a meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 14th September 2026 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council meeting held on 10th August 2026 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 10th August 2026 (For Exchange of Information Only)
5. Finance
 - a. Accounts to approve for payment

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

Payee – September 2026	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 4	Bacs	£3880.81	
S2 Computers	IT Support	Direct debit	£294.08	£49.02
BT	Telephone Broadband	Direct debit	£200.05	£33.34
Npower	Streetlight electricity	Direct debit	£173.22	£8.25
AT Coombes	Tree inspection	BACS	£210.00	£35.00
Westcotec	Bus Shelter	BACS	£6214.80	1035.50
	TOTAL		£10,972.96	£1161.11

b. Income to be reported

Income Received from	Details	Amount
HMRC	VAT Reclaim	£5027.13
Burial	Burial Fee	£80.00
Swanton Morley Village Hall	Grass cutting	£297.50
	TOTAL	£5404.63

c. To receive the conclusion to the External Audit for 2025/26 financial year

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications
- b. To receive report on Planning Decisions by Breckland District Council
- c. To receive an update on the Neighbourhood Plan review and set a date for the final Steering group meeting
- d. To consider a response to the Local plan Review
- e. To receive an update on the transfer of land from Breckland Council
- f. To receive an update on the transfer of open spaces at Swanton Vale

7. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

- i) To organise a working party for the grave and agree any actions necessary

b. Swanton Morley Burial Ground

- i) To organise a working party for the brambles

c. Swanton Morley Allotments

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

- i. To receive an update from the RoSPA Inspection
- ii. To receive a quotation to repair the nest swing
- iii. To consider the locations to re-plant the trees from the Tree Nursery

e. Swanton Morley Common Lands

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley
 parishcouncil@swantonmorley.org

Kelly Pickard

- f. Streetlights**
 - i. To receive an update on the new streetlight to be installed on Greengate
 - g. Village paths (Rights of Way)**
 - h. Noticeboards**
- 8. Policies**
 - a. To adopt the reviewed Memorial Regulations
 - b. To adopt the reviewed Standing Orders
- 9. Highways**
 - a. To receive reports of Highways faults / matters for attention
 - b. To receive an update on the Community Speedwatch
 - c. To receive an update on the Neighbourhood Watch
 - d. To discuss an action plan for flooding in the Village
 - e. To receive an update on the trees on Mill Street
 - f. To discuss a location for a bus stop on Greengate
 - g. To consider the Parish Partnership for 2027/28
- 10. Correspondence (For Exchange of Information Only)**

Meeting to Be Suspended for Further Time Allocated to the Public

- 11. Any item to be reported for the next agenda**
- 12. To Confirm the Date & Time of the meeting of the Parish Council to be held on Monday 12th October 2026 at 7.30pm**
- 13. To receive a proposal to close the meeting to the press and public for item 14 & 15, for the reason that the content of discussion relates to Staff matters and Parishioner correspondence (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960)).**
- 14. Parishioner correspondence**
- 15. Staff matters**