

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Parishioner,

A meeting of the above named Council will be held at the Village Hall, Manns Lane on **Monday 8th January 2018 at 7.30pm**. Members of the public are welcome to attend and time has been allocated for public participation.

Dated this day 3rd January 2018

Faye LeBon ...Mrs F. LeBon - Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org.uk

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 11th December 2017 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 11th December 2017 (For Exchange of Information Only)
5. Finance
 - a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Faye LeBon / Kelly Pickard / Norfolk Pension Fund / HMRC	Staff Remuneration Package (December)	£2,950.63	-
Mr J. Keith	Rent of Village Hall Land	£1.00	-
Eastern Office Equipment	Mardler Copying and Replacement Ink	£180.99	£20.16
S2 Computers	Annual Renewal Mozy Backup System	£65.87	10.98
CGM	Grounds Maintenance Nov and Dec	£273.43	£47.57
HAGS	Supply and Install of Outdoor Gym	£11,820.00	£1,970.00
Cozens UK	Repair of Street Light on Bennett Road	£116.10	£19.35
ME and HS Crane	Repair of Fencing at Churchyard, village green and village hall	£738.00	£123.00
E-on	Street Light Electricity	£66.15	£3.15
	TOTAL	£16,212.17	£2,194.21

b) Community Car Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
9no. Volunteer Community Car Drivers	Community Car Mileage	£498.02	-
	TOTAL	£498.02	0

c) Income to be Reported

Income Received From	Description	Amount
HMRC	VAT Refund (October)	£686.87
Barclays Bank	Interest on Manns Lane Account	£32.79
Allotment Holders	Allotment Rental	£910.00
	TOTAL	£719.66

d) To Receive Update Report into External Audit 2017/2018

6. To Consider Response to Breckland District Council's Budget Consultation

7. Land and Planning

- a. To Consider Responses to Breckland District Council for the Following Planning Applications
 - i. 3PL/2017/1548/O – Friends of All Saints Church re: Gooseberry Hill, Land adjacent 'Crispins' - Erection of a Detached Dwelling
 - ii. 3PL/2017/1546/ VAR - Erection of 52 residential dwellings with associated open space
3PL/2014/0083/F Conditions(s) 12. Foul & Surface Water Drainage
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To Receive Update on Breckland District Council's Local Plan
- d. To Receive Report on Transfer of Open Space at the Meadowview Development to the Parish Council and Agree Subsequent Actions.
- e. To Consider Subsequent Actions from Presentation from Hastoe Housing Association

8. Churchyard & Burial Ground

- a. To Receive Report from Councillor Responsible for the Burial Ground and Churchyard

9. Allotments

- a. To Receive Report from Councillor Responsible for Allotments and Consider any Actions from Recommendations

10. Street Lighting

- a. To Receive Reports of Street Lighting Faults or Matters for Attention

11. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
- b. To Discuss Plan for Permissive Pathways when Legal Agreement Expires

12. Youth and Playing Fields

- a. To Receive Report from Councillor Responsible for Youth and Play Areas and Consider any Actions from Recommendations
- b. To Receive Update Report on Outdoor Sport Funding for a Table Tennis Table
- c. To Receive Update on Project to Install Outdoor Gym Equipment at Swanton Morley Village Hall
- d. To Receive Update Report on Installation of Safagrass at Gooseberry Hill and the Village Green

e. To Consider Invitation to Become a Member of the Norfolk Playing Fields Association

13. Commons, Open Spaces & Environmental

a. To Receive Report from Councillor Responsible for Common Lands

14. To Receive Update Report on 'Unsightly Sites' Put Forward to Breckland District Council

15. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

16. Any item to be reported for the next agenda

17. To Confirm the Date & Time of the next Meeting of the Parish Council to be held on Monday 8th January 2018 at 7.30pm at Swanton Morley Village Hall.

18. To Receive Proposal to Close the Meeting to the Press and Public for Item 19 as Permitted under s2 of the Public Bodies (Admission to Meetings) Act 1960 as Publicity would be Prejudicial to the Public Interest.

19. To Receive Update on the Swanton Morley Neighbourhood Plan