



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

Dated this day Thursday 10<sup>th</sup> February 2022

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Tuesday 15<sup>th</sup> February 2022 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

All members of the Council, Press and Public will be required to wear masks when moving around the Village Hall but may remove them when seated.

#### Time Allocated to the Public

To receive a presentation concerning a proposal from the RAF in relation to Robertson Barracks

To Receive District & County Councillors Report

#### BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 10<sup>th</sup> January 2022 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 10<sup>th</sup> January 2022 (For Exchange of Information Only)
5. To Approve the Minutes from the Budget Meeting held Monday 17<sup>th</sup> January 2022 to be accepted, initialled, and signed.
6. Matters arising from the Minutes of the Budget Meeting held on Monday 17<sup>th</sup> January 2022 (For Exchange of Information Only).
7. Finance
  - a. Accounts to approve for payment

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166  
Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 9	Bacs	£3185.05	
CGM	November contract	Bacs	£643.67	£107.28
BT	Telephone line	Direct debit	£124.16	£15.10
E-On	Streetlight electricity	Direct debit	£94.62	£3.10
S2 Computers	IT Support	Direct debit	£141.84	£23.64
Link Up	Annual fee	CHQ	£5.00	
Lindseys Lending Emporium	Hire fee equipment for Festival	BACS	£127.50	
	<b>TOTAL</b>		<b>£4291.84</b>	£250.92

**b. Income to be reported**

Income Received from	Details	Amount
Burial Fee	Burial	£50.00
Allotment	Allotment Fee	£1540.54
	<b>TOTAL</b>	<b>£1590.54</b>

**c. To Receive an Update on the Purchase of a Platinum Jubilee Plaque**

**d. To Consider a Donation to Dereham Band and the Church for the Carols on the Green event 2021**

**e. To Appoint an Internal Auditor for 2021/2022 Financial Year**

**8. Land and Planning**

**a. To consider responses to Breckland District Council for any planning applications:**

TRE/2022/0007/TPO - The Beeches Greengate - Tree branch is overhanging over the road.

3PL/2019/0513/F - Land adjacent Lincoln House - Erection of 36 assisted living bungalows (Use Class C2) and community hall

3PL/2022/0068/HOU - Waterfall House, Worthing Road - Demolition of two storey rear wing and construction of smaller single storey rear wing to the main house and associated alterations with external stairway; demolition of existing stable block and construction of replacement garage block comprising workshop/open fronted double garage/gymnasium/plant room with self contained annex at first floor level

**b. To Receive Report on Planning Decisions by Breckland District Council**

**9. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

i. To Receive an Update on the Moles

**b. Swanton Morley Burial Ground**

i. To Receive an Update on the Moles

**c. Swanton Morley Allotments**

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)**

i. To Arrange a working party to plant the remaining trees on Davidson Park

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- e. **Swanton Morley Common Lands**
  - i. To Discuss access to Mill Common following correspondence received.
- f. **Streetlights**
- g. **Village paths (Rights of Way)**
- h. **Noticeboards**
- 10. **Highways**
  - a. **To Receive Reports of Highways Faults / Matters for Attention**
    - i) To Receive an Update on any Highways work reported
  - b. **To receive an update regarding the Trod on Woodgate as part of the Parish Partnership Scheme**
  - c. **To consider complaints received regarding Manns Lane**
  - d. **To consider correspondence received concerning the correct designation of the B1147/C888 road**
  - e. **To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary**
- 11. **To Receive a Report following the CASM meeting in January**
- 12. **To Receive an Update on the Swanton Morley Jubilee Festival**
- 13. **To Discuss the Vacancy on the Parish Council**
- 14. **To Agree the Date of the Annual Parish Meeting**
- 15. **To Agree the Date of the Annual Meeting of the Parish Council**
- 16. **To Discuss the Mardler Content for the March Publication**
- 17. **Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

- 18. **Any item to be reported for the next agenda**
- 19. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 14<sup>th</sup> March 2022 at 7.30pm**
- 20. **To receive a proposal to close the meeting to the press and public for item 2, for the reason that the content of discussion relates to the Parish Council hardship fund (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**
- 21. **To Discuss the Parish Council hardship fund**