



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 7th June 2023

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 12th June 2023 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. **To Accept Apologies for Absence**
2. **To Co-Opt a Parish Councillor**
3. **To Receive Declarations of Interest**
4. **Appointment of Council Representatives and Councillors with Special Responsibilities:**
 - a. **Member to be responsible for Village Pathways**
 - b. **Members to form the CASM Climate Change Working Group**
 - c. **Member(s) to be responsible for the Volunteer Scheme**
 - d. **Member to be responsible for the SAM2 signs**
5. **Minutes from the Parish Council Meeting of 15th May 2023 to be accepted, initialled, and signed.**
6. **Matters arising from Minutes of 15th May 2023 (For Exchange of Information Only)**
7. **To receive the draft minutes from the Annual Parish Meeting held on 22nd May to take forward to the next Annual Parish Meeting**

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

8. Finance

a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 2	Bacs	£3929.19	
BT	Telephone line	Direct debit	£110.65	£3.65
N Power	Streetlight electricity	Direct debit	£110.51	
S2 Computers	IT Support	Direct debit	£171.90	£28.65
Swanton Morley Farms	Permissive Paths	BACS	£2500.00	
J Keith	Annual Manns Lane rent	BACS	£1500.00	
Viking	Paper/Ink	BACS	£126.72	£21.12
Robin Goreham	Internal Audit	BACS	£75.00	
	TOTAL		£8523.97	£53.42

b. Income to be reported

Income Received from	Details	Amount
Swanton Morley Farms	Water bill	£526.09
	TOTAL	£526.09

c. To receive an update on the Public works loan

9. Annual Accounts

a. To Receive the Internal Audit report and consider any actions necessary

b. To Agree the Annual Statement of Governance

c. To Agree the 2022/2023 Parish Council Accounts

d. To Set the Period of 30 days for 'Exercise of Public Rights'

10. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3PL/2023/0541/HOU - Murrell Cottage Town Street - Conversion of detached garage to Garden Room / additional sleeping accommodation for occasional use

3PL/2023/0574/HOU - 1 Rayner Drive - Erection of Front Porch and Single Storey Side Extension Incorporating Living Accommodation within Roof Space

b. To Receive Report on Planning Decisions by Breckland District Council

11. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

b. Swanton Morley Burial Ground

- i) To Receive an Update on the water supply to the Burial Ground

c. Swanton Morley Allotments

- i) To receive an update on the water to the allotment

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

- i) To receive an update report on the installation of the Ability swing at Gooseberry Hill
- ii) To discuss the opening of the Ability swing
- iii) To receive a quotation for a replacement flag for the play boat
- iv) To receive a quotation for the treatment to the Village green

e. Swanton Morley Common Lands

- i. To Receive an Update on the cattle for Mill Common as part of the following correspondence received.

f. Streetlights

g. Village paths (Rights of Way)

h. Noticeboards

12. Highways

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the flooding survey on Woodgate
- d. To receive an update from the request from a Parishioner regarding safer crossing opposite the church

13. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

14. Any item to be reported for the next agenda

15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 10th July 2023 at 7.30pm