



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 6th August 2025

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 11th August 2025 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 14th July 2025 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 14th July 2025 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment.**

Please see overleaf

| Payee – July 2025 | Detail | Payment type | Total Amount Payable | Of Which VAT Reclaimable |
|--------------------|------------------------|--------------|----------------------|--------------------------|
| Staff remuneration | PAYE Month 4 | Bacs | £4242.50 | |
| S2 Computers | IT Support | Direct debit | £170.28 | £28.38 |
| PWLB | Public Works Loan | Direct debit | £2997.69 | |
| Breckland Council | Business Waste | BACS | £223.94 | |
| D Palmer | Pressure washing | BACS | £1965.00 | |
| Cozens | Streetlighting testing | BACS | £4435.50 | £739.25 |
| Viking | Stationery | BACS | £62.56 | £10.43 |
| NPT&S | Autumn Seminar 2025 | BACS | £67.20 | £11.20 |
| Abzag | Neighbourhood Plan | BACS | £1286.40 | £214.40 |
| | TOTAL | | £15,451.07 | £1003.66 |

b. Income to be reported

| Income Received – July 2025 | Details | Amount |
|-----------------------------|-------------------|-----------------|
| HMRC | VAT Reclaim | £5555.39 |
| Swanton Morley Village Hall | Grass cutting | £297.50 |
| Allotment holders | Allotment tenancy | £110.50 |
| | Total | £5963.39 |

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
- b. To Receive Report on Planning Decisions by Breckland District Council
- c. To receive an update on the Neighbourhood Plan review
- d. To receive an update on the Local Plan review
- e. To receive an update on correspondence concerning Robertson Barracks

7. To Consider Matters for Attention for the Following Parish Assets:

- a. Churchyard at All Saints' Church
- b. Swanton Morley Burial Ground
- c. Swanton Morley Allotments
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)
 - i. To appoint a contractor for maintenance work to Davidson Park
 - ii. To consider a quotation for a concrete slab for a bench on the Village Green
 - iii. To discuss the remedial work for Gooseberry Hill
- e. Swanton Morley Common Lands
- f. Streetlights
 - i. To receive the 6 yearly inspection report
- g. Village paths (Rights of Way)
- h. Noticeboards

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley
 parishcouncil@swantonmorley.org

Kelly Pickard

8. Highways

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the Swanton Morley Community Neighbourhood watch
- d. To consider the Parish Partnership for 2026/2027
- e. To discuss grant funding for Bus Shelters

9. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

10. Any item to be reported for the next agenda

11. To Confirm the Date & Time of the Parish Council meeting to be held on Monday 8th September 2025 at 7.30pm

12. To receive a receive a proposal to close the meeting to the press and public for item 13, for the reason that the content of discussion relates to Staff Matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960)).

13. Staff Matters