



SWANTON MORLEY PARISH COUNCIL

Notice of a Virtual Meeting of the Parish Council

Dated this day 9th September 2020

The next meeting of Swanton Morley Parish Council will be held on **Monday 14th September 2020 at 7.30pm.**

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 14th September 2020 and an invitation to join the Teams meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 14th September 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 10th August 2020 to be accepted, initialled and signed.**
- 4. Matters arising from Minutes of 10th August 2020 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment (This includes payments approved in June during lockdown).**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 5	Bacs	£3171.81	
CGM	July contract	Bacs	£627.97	£104.66
AC Banham	Installation of dog bins	Bacs	£60.00	
BT	Telephone line	Direct debit	£113.36	
E.On	Streetlight electricity	Direct debit	£72.02	
S2 Computers	IT Support	Direct debit	£144.24	
PWLB	Public Works Loan	Direct debit	£4198.65	
Brown & Co	Consultancy for HLS	BACS	£540.00	£90.00
	TOTAL		£8928.05	£194.66

b. Income to be reported

Income Received From	Details	Amount
Allotment holders	Fees	£150.96
Burial fees	Burial ground	£150.00
Grants & Funding	Breckland Council – Burial ground grant	£10,000.00
	TOTAL	£10,300.96

c. To Consider the Parish Council applying for the NCC Parish Partnership 2021/22

d. To consider the Parish Council Insurance renewal

6. Policies

- i. To Review the Code of Conduct
- ii. To Consider the adoption of a Risk Assessment for the Staff to return to the Village Hall Parish Office

7. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3PL/2019/0513/F - Land adjacent Lincoln House - Amended plans, additional information and an amended description of development - Erection of 36 assisted living bungalows (Use Class C2) and community hall

3PL/2020/0932/VAR - Hartington Woodgate Swanton Morley - Variation of Condition 4 on 3PL/2018/0462/HOU - repositioning of access

3PL/2020/0555/F - Old Dial Town Street - Change of use existing detached outbuilding to holiday accommodation

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Discuss the Government's White Paper on the future of the planning system

8. **To Consider Matters for Attention for the Following Parish Assets:**
 - a. Churchyard at All Saints' Church
 - b. Swanton Morley Cemetery
 - i. To receive the updated tree survey quotation
 - c. Swanton Morley Allotments
 - i. To receive a report on the future management plan for the allotments
 - d. Swanton Morley Playing Fields and Village Green
 - i. To receive a quotation for the topsoil and turf for Gooseberry Hill
 - e. Swanton Morley Common Lands
 - I. To discuss the maintenance and disability access at Burgh Common
 - II. To receive an update on the Higher Level Stewardship for Mill Common
 - f. Streetlights
 - g. Meadowview Estate (Davidson Park)
 - h. Village paths

 9. **Highways**
 - a. To Receive Reports of Highways Faults / Matters for Attention
 - b. To Receive an Update regarding the Speeding in the Village and Agree any actions necessary
 - c. To consider quotation from NCC for kerbing work along Rectory Road

 10. **To Consider an extension to the Volunteer scheme in the Village to build community involvement**

 11. **Correspondence (For Exchange of Information Only)**
- Meeting to Be Suspended for Further Time Allocated to the Public**
12. **Any item to be reported for the next agenda**

 13. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 12th October 2020 at 7.30**

 14. **To receive proposal to close the meeting to the press and public for item 15 for the reason that the content of discussion relates to Staff matters(permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**

 15. **To Discuss Staff matters**