



SWANTON MORLEY PARISH COUNCIL

Notice of a Virtual Meeting of the Parish Council

Dated this day 5th August 2020

The next meeting of Swanton Morley Parish Council will be held on **Monday 10th August 2020 at 7.30pm.**

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 10th August 2020 and an invitation to join the Teams meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 10th August 2020. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 13th July 2020 to be accepted, initialled and signed.**
- 4. Matters arising from Minutes of 13th July 2020 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment (This includes payments approved in June during lockdown).**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 4	Bacs	£3316.40	
CGM	July contract	Bacs	Awaiting invoice	
Parish Online	Subscription	Bacs	£54.00	
David Bracey	Playboat inspection	Bacs	£300.00	£50.00
NPT&S	CiLCA	Bacs	£204.00	
SLCC	The Clerks Manual	Bacs	£52.30	
Stocksigns	Covid-19 Signs	Bacs	£265.97	£44.33
BT	Telephone line	Direct debit	Awaiting invoice	£18.45
E.On	Streetlight electricity	Direct debit	Awaiting invoice	
S2 Computers	IT Support	Direct debit	£144.24	
	TOTAL		£4336.91	£112.78

b. Income to be reported

Income Received From	Details	Amount
Allotment holders	Fees	£187.00
Burial fees	Burial ground	£350.00
	TOTAL	£537.00

c. To Consider the Parish Council applying for the Parish Partnership 2021/22

d. To Receive a Report for the Councillors to have their own Parish Council email address

e. To consider the Parish Council Insurance renewal

6. Policies

To Consider Recommendations made by the Finance & Governance working group.

ii. To Consider the Complaints policy

7. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3PL/2020/0752/F - Woodgate Farm, Woodgate - Conversion of existing stable block (Barn 1) to single storey 2 bed dwelling and Conversion and extension of Barn 2 to single storey 2 bed dwelling.

b. To Receive Report on Planning Decisions by Breckland District Council

3PL/2020/0567/HOU - The Nest, Woodgate - Demolish existing single storey extension and construct single storey extension to rear and erection of detached garage

Application approved

8. **To Consider Matters for Attention for the Following Parish Assets:**
 - a. Churchyard at All Saints' Church
 - b. Swanton Morley Cemetery
 - i. To receive the tree survey and consider any actions necessary
 - c. Swanton Morley Allotments
 - d. Swanton Morley Playing Fields and Village Green

 - e. Swanton Morley Common Lands
 - i. To Receive an Update Report on the Application for Countryside Stewardship for Mill Common
 - j. To receive an update on the installation of the replacement picnic bench
 - f. Streetlights
 - g. Meadowview Estate (Davidson Park)
 - i. To Receive an Update on the grounds work to be carried out
 - h. Village paths
9. **Highways**
 - a. To Receive Reports of Highways Faults / Matters for Attention
 - b. To Receive an Update regarding the Speeding in the Village and Agree any actions necessary
10. **To Receive an Update regarding the ongoing litter and antisocial behaviour at the Waterfalls**
11. **To Receive an Update regarding the Issue of the overgrown hedges**
12. **To Consider the Mardler publication**
13. **Correspondence (For Exchange of Information Only)**

Meeting to Be Suspended for Further Time Allocated to the Public

14. **Any item to be reported for the next agenda**
15. **To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 14th September 2020 at 7.30 via Microsoft Teams**