



## SWANTON MORLEY PARISH COUNCIL

### Notice of a Meeting of the Parish Council

**Dated this day Wednesday 4<sup>th</sup> October 2023**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 9<sup>th</sup> October 2023 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

**Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

1. **To Accept Apologies for Absence**
2. **To Receive Declarations of Interest**
3. **Minutes from the Parish Council Meeting of 11<sup>th</sup> September 2023 to be accepted, initialled, and signed.**
4. **Matters arising from Minutes of 11<sup>th</sup> September 2023 (For Exchange of Information Only)**
5. **Finance**
  - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 6	Bacs	£3237.38	
N Power	Streetlight electricity	Direct debit	£130.74	£6.53
S2 Computers	IT Support	Direct debit	£172.08	£34.41
S2 Computers	Laptop transfer	Direct debit	£120.00	£24.00
TOP Garden Services	Grass cutting	BACS	£1335.00	£222.50
TOP Garden Services	Grass cutting	BACS	£1335.00	£222.50
Leathes Prior	Fees for Wayleave	BACS	£1800.00	£300.00
NPT&S	Seminar	BACS	£54.00	
PJ Plumbing	Boiler replacement	BACS	£39,435.60	£6,572.60
Gallagher Insurance	3 Year renewal	BACS	£3748.89	
	<b>TOTAL</b>		<b>£51,368.69</b>	£7160.04

**b. Income to be reported**

Income Received from	Details	Amount
HMRC	VAT	£6,433.65
Breckland Council	50% Precept	£45,282.38
Barclays	Bank Interest	£77.66
	<b>TOTAL</b>	<b>£51,793.69</b>

**c. To discuss the purchase of additional Christmas lights**

**d. To Consider 50% Chairmans Allowance**

**e. To discuss the purchase of additional British Legion poppy wreaths**

**6. Land and Planning**

**a.** To consider responses to Breckland District Council for any planning applications:

3PL/2023/0956/HOU - 2 Mason Road - Proposed Two Storey Rear Extension

**b.** To Receive Report on Planning Decisions by Breckland District Council

**7. To Consider Matters for Attention for the Following Parish Assets:**

**a. Churchyard at All Saints' Church**

**b. Swanton Morley Burial Ground**

i) To Receive an update on the water supply to the Burial Ground

ii) To agree the updated quotation from Anglian Water for the water connection

**c. Swanton Morley Allotments**

i) To discuss the tree nursery

**d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)**

- i) To receive an update on the repair to the zipwire at Gooseberry Hill
- ii) To discuss the Jubilee Tree
- iii) To receive the quotation to carry out work on the trees on the Village Green

**e. Swanton Morley Common Lands**

**f. Streetlights**

**g. Village paths (Rights of Way)**

**h. Noticeboards**

**8. Policies**

- i) To receive recommendations from the Finance & Governance working group

**9. Highways**

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the flooding survey on Woodgate
- d. To discuss the Parish Partnership for 2024/2025

**10. To discuss the arrangements for Carols in the Church**

**11. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

**12. Any item to be reported for the next agenda**

**13. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 13<sup>th</sup> November 2023 at 7.30pm**

**14. To receive a proposal to close the meeting to the press and public for item 15, for the reason that the content of discussion relates to staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).**

**15. Staff Matters**