

PARISH of SWANTON MORLEY

Notice of a Meeting of the Parish Council

Dear Sir/ Madam,

I hereby give you notice that a meeting of the above named Council will be held at Swanton Morley Village Hall, Manns Lane on **Monday 8th April 2019 at 7.30pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this day 3rd April 2019

Kelly Pickard ...Mrs K. Pickard – Clerk to the Parish Council

Swanton Morley Village Hall, Manns Lane (01362) 637166
email: parishcouncil@swantonmorley.org

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 11th March 2019 to be accepted, initialled and signed.
4. Matters Arising from Minutes of 11th March 2019 (For Exchange of Information Only)
5. Finance

a) Accounts to approve for payment:

Payee	Detail	Total Amount Payable	Of Which VAT Reclaimable
Staff salary	March – made under contract	£2131.75	-
Norfolk Pension Fund	Pension Payments (February)	£624.43	-
HMRC	National Insurance	£28.13	
E-On	Street Lighting Direct Debit	£72.02	£3.43
Scribe	Accounts Software	£624.00	£104.00
CGM	Grass cutting Village Green	£16.34	£2.72
CGM	Grass cutting Burial Ground	£5.33	£0.89
	TOTAL	£3502	£111.04

b) Income to be Reported

Income Received From	Details	Amount
Barclays	Interest	£150.00
Festival	Stall holder	£50.00
Nationwide	Interest	£157.63
	TOTAL	£357.63

- d) To receive an update on the purchase of the Scribe accountancy software.
- e) To receive the Internal Audit report and discuss any comments.
- f) To discuss the possibility of transferring the Davidson Park funds into the Nationwide Savings account to maximise the interest.

- g) To agree the transfer of £12,221 from the Nationwide Account into the Barclays Account. This amount has been earmarked for the work on Harkers Lane and installation of safagrass matting to play areas.
- h) To receive an update on the Clerk attending the Data Protection course.

6. Land and Planning

a. To consider responses to Breckland District Council for the following planning applications

None Received

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Receive Update Report on Breckland District Council's Local Plan

d. To Receive Update on the Progress of the Neighbourhood Plan

7. To Consider Matters for Attention for the Following Parish Assets

a. Churchyard at All Saints' Church

b. Swanton Morley Cemetery

c. Swanton Morley Allotments

i. To receive an update regarding new allotment holders

d. Swanton Morley Playing Fields and Village Green

e. Swanton Morley Common Lands

i. To Receive Update Report on Installation of Picnic bench at Burgh Common

f. Street Lights

g. Meadowview Estate (Davidson Park)

i) To receive an update of the purchase of a new dog bin on Meadowview estate

ii) To receive an update report following communication from SMPC to residents of Meadowview estate regarding the purchase of Play equipment.

8. Highways

a. To Receive Reports of Highways Faults / Matters for Attention

b. To receive an update regarding the installation of flower boxes on the Town Street/Elsing Road traffic island

9. To Receive Update on Community Car Scheme and Agree any Actions Necessary

10. To Receive Update on Swanton Morley Festival

11. To receive an update on the forthcoming elections.

12. To review the new look website.

13. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended For Further Time Allocated to the Public

14. Any item to be reported for the next agenda

15. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 13th May 2019 at 7.30pm at Swanton Morley Village Hall.