



SWANTON MORLEY PARISH COUNCIL

Notice of a Meeting of the Parish Council

Dated this day Wednesday 8th December 2021

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 13th December 2021 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

All members of the Council, Press and Public will be required to wear masks when moving around the Village Hall but may remove them when seated.

Members of the Press and Public will be detailed on a track and trace log.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

1. To Accept Apologies for Absence
2. To Receive Declarations of Interest
3. Minutes from the Parish Council Meeting of 8th November 2021 to be accepted, initialled, and signed.
4. Matters arising from Minutes of 8th November 2021 (For Exchange of Information Only)
5. Finance
 - a. Accounts to approve for payment

Please see overleaf

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 8	Bacs	£3185.05	
CGM	November contract	Bacs	£643.67	£107.28
BT	Telephone line	Direct debit	£119.10	£15.10
E-On	Streetlight electricity	Direct debit	£72.02	£3.10
S2 Computers	IT Support	Direct debit	£144.24	£20.24
S2 Computers	Replacement Laptop	Direct Debit	£490.90	
GL Jones	Repair to the Roundabout	BACS	£2640.00	£440.00
Viking	Stationery	BACS	£57.61	£9.60
Community Heartbeat	Replacement pads	BACS	£28.80	£4.80
Leathes Prior Solicitors	Planning advice	BACS	£1440.00	£240.00
	TOTAL		£8821.39	£840.12

b. Income to be reported

Income Received from	Details	Amount
Breckland Council	Green Grant	£500.00
	TOTAL	£500.00

c. To Agree the Date of the Budget Meeting in January 2022

d. To Receive any Items for Consideration on the Parish Council budget

e. To consider Grass cutting requirements for 2022

f. To Receive an Update on the Purchase of a Platinum Jubilee Plaque

6. Land and Planning

a. To consider responses to Breckland District Council for any planning applications:

3DC/2021/0247/DOC - Woodgate Farm Barns - Discharge of Conditions No10,11 on 3PL/2021/0828/VAR

3PL/2021/1606/HOU - 8 Blenheim Drive, - Single storey shed/home office at rear of property (Householder)

b. To Receive Report on Planning Decisions by Breckland District Council

c. To Consider Breckland District Council Consultation on the Council's Statement of Community Involvement

d. To Receive an Update on Breckland Council's Local Plan Review timetable

e. To Receive a Report regarding Land Registry and a B13 notice of an application to register easements or other rights

7. To Consider Matters for Attention for the Following Parish Assets:

a. Churchyard at All Saints' Church

- i) To receive an update on the progress of the installation of a new bell at All Saints Church to which the Parish has contributed £1918

b. Swanton Morley Burial Ground

- i) To Receive a quote to Install a water supply

c. Swanton Morley Allotments

- i) To Consider a request from an Allotment Holder

d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)

- i) To Receive an Update on the purchase of the Jubilee Tree and additional trees for Davidson Park
- ii) To receive an update from the Gardening Club for the planting area surrounding the Lectern.

e. Swanton Morley Common Lands

f. Streetlights

g. Village paths (Rights of Way)

- i) To Receive an update on the Installation of additional bins

h. Noticeboards

8. Highways

a. To Receive Reports of Highways Faults / Matters for Attention

- i) To Receive an Update on any Highways work reported

b. To receive an Update regarding the Parish Partnership application

c. To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary

9. To Receive a Report on the Jubilee Festival

10. To Receive a Report on CASM

11. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

12. Any item to be reported for the next agenda

13. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 10th January 2022 at 7.30pm