



SWANTON MORLEY PARISH COUNCIL

Notice of a Virtual Meeting of the Parish Council

Dated this day 7th April 2021

The next meeting of Swanton Morley Parish Council will be held on **Monday 12th April 2021 at 7.30pm.**

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Microsoft Teams and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on Monday 12th April 2021 and an invitation to join the Teams meeting will be sent to you.

The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on Monday 12th April 2021. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.

Time Allocated to the Public

To Receive District & County Councillors Report

BUSINESS TO BE TRANSACTED

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 8th March 2021 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 8th March 2021 (For Exchange of Information Only)**
- 5. Finance**
 - a. Accounts to approve for payment**

Please see overleaf

Parish Clerk: Kelly Pickard 01362 637166
Swanton Morley Village Hall, Manns Lane, Swanton Morley
parishcouncil@swantonmorley.org

Kelly Pickard

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 12	Bacs	£3432.81	
CGM	April contract	Bacs	£646.81	£107.80
BT	Telephone line	Direct debit	£222.54	£18.89
E.On	Streetlight electricity	Direct debit	£65.05	£3.10
S2 Computers	IT Support	Direct debit	£144.24	£20.24
PWLB	Loan repayment – 31/03/2021	Direct debit	£4198.65	
ICO	Annual fee	Direct Debit	£35.00	
Jewson	Marker spray	BACS	£41.38	£6.90
Viking	Ink/Stamps	BACS	£164.94	£19.49
Viking	Litter pickers, office stationery	BACS	£72.77	£12.13
M Heinrich	Expenses Mardler/Travel	BACS	£145.80	
NALC	Annual membership	BACS	£320.90	
Norfolk Parish Training and Support	Annual membership	BACS	£374.85	
Mole Valley Farmers	Allotment padlock/Moss killer	BACS	£314.43	
Norfolk County Council	50% contribution for the Parish Partnership – Road markings	BACS	£255	
Norfolk County Council	50% contribution for the Parish Partnership – Trod	BACS	£3750	
	TOTAL		£14,185.17	£188.55

b. Accounts to Approve for Payment for Members with Pecuniary Interest

Payee	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Cllr Turner	Expenses for Allotment maintenance	BACS	£18.44	£3.07
Cllr Atterwill	Reimbursement of QDG Donation – Pre-approved	BACS	£100.00	
	TOTAL		£118.44	£3.07

c. Income to be reported

Income Received From	Details	Amount
Burial fee	Burial Ground	£175.00
HMRC	VAT Reclaim	£1411.57
Allotment fee	Allotments holders – new tenants	£118.00
	TOTAL	£1704.57

d. To Receive an Update on the Parish Partnership Scheme

Parish Clerk: Kelly Pickard 01362 637166
 Swanton Morley Village Hall, Manns Lane, Swanton Morley
 parishcouncil@swantonmorley.org

Kelly Pickard

6. Land and Planning

- a. To consider responses to Breckland District Council for any planning applications:
 - i. 3PL/2021/0434/HOU - The Cottage Gooseberry Hill - Rendering to gable end, rear and reinstatement of existing render to front elevation.
- b. To Receive Report on Planning Decisions by Breckland District Council

7. To Consider Matters for Attention for the Following Parish Assets:

- a. Churchyard at All Saints' Church
 - i) To Receive an Update on the Coping Stones at the Churchyard
- b. Swanton Morley Burial Ground
- c. Swanton Morley Allotments
- d. Swanton Morley Playing Fields and Village Green
- e. Swanton Morley Common Lands
- f. Streetlights
- g. Meadowview Estate (Davidson Park)
- h. Village paths (Rights of Way)
 - i. To Receive an update on the Installation of additional bins
- j. Noticeboards

8. Highways

- a. To Receive Reports of Highways Faults / Matters for Attention
 - i) To Receive an Update on any Highways work reported
- b. To Receive an Update on the Community Speedwatch Scheme and Agree any Actions Necessary
 - i) To Discuss possibilities for the Speedwatch traps
 - ii) To Discuss the possibility of 30mph wheelie bin stickers

9. Flooding in the Village

10. To Receive an Update on the Parish Council mourning protocol for Operation London Bridge

11. To Receive a Report regarding a Dog Control Order

12. To Receive an Update on the Application to Register Darbys PH as an Asset of Community Interest

13. To receive an update on the extension to the Volunteer scheme in the Village to build community involvement

- i. To Receive an update on the planting of the Woodland Trust Trees

14. To Confirm the Date for the Annual Meeting of the Parish Council

15. To Confirm the Date for the June Parish Council meeting.

16. Correspondence (For Exchange of Information Only)

Meeting to Be Suspended for Further Time Allocated to the Public

17. Any item to be reported for the next agenda
18. To Confirm the Date & Time of the Next Meeting of the Parish Council to be held on Monday 5th May 2021 at 7.30
19. To receive a proposal to close the meeting to the press and public for item 20, for the reason that the content of discussion relates to Staff matters (permitted under Section 1 para 2 of the public bodies (Admission to Meeting Act 1960).
20. Staffing