



## SWANTON MORLEY PARISH COUNCIL

### **Notice of a Meeting of the Parish Council**

**Dated this day Wednesday 9<sup>th</sup> July 2025**

Councillors are hereby summoned to attend the next meeting of the Parish Council at Swanton Morley Village Hall, Manns Lane on Monday 14<sup>th</sup> July 2025 at 7.30pm

Swanton Morley Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public Participation session. The law does not permit members of the public and press to take part in the debates.

**Time Allocated to the Public**

**To Receive District & County Councillors Report**

#### **BUSINESS TO BE TRANSACTED**

- 1. To Accept Apologies for Absence**
- 2. To Receive Declarations of Interest**
- 3. Minutes from the Parish Council Meeting of 9<sup>th</sup> June 2025 to be accepted, initialled, and signed.**
- 4. Matters arising from Minutes of 9<sup>th</sup> June 2025 (For Exchange of Information Only)**
- 5. Finance**
  - a. Accounts to approve for payment.**

Please see overleaf

Joe Dix Foundation

Parish Clerk: Kelly Pickard 01362 637166

Swanton Morley Village Hall, Manns Lane, Swanton Morley  
parishcouncil@swantonmorley.org

*Kelly Pickard*

Payee – July 2025	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
Staff remuneration	PAYE Month 3	Bacs	£3692.93	
S2 Computers	IT Support	Direct debit	£170.28	£28.38
TOP Garden Services	May Cuts	BACS	£1471.85	£245.31
Dereham Hire & Sales	Scaffolding	BACS	£939.65	£156.61
Lappin Group	Allotments water	BACS	£79.07	£13.18
	<b>TOTAL</b>		<b>£6,353.78</b>	<b>£443.48</b>

**b. Payments to approve for members with a pecuniary interest**

Payee – June 2025	Detail	Payment type	Total Amount Payable	Of Which VAT Reclaimable
J Venworth	Expenses – Gooseberry Hill	BACS	£28.00	£4.67
		Total	£28.00	£4.67

**c. Income to be reported**

Income Received – May 2025	Details	Amount
Bank Interest	Barclays	£126.03
Village Hall	Grass cutting	£297.50
W Littleproud & Son	Burial fee	£95.00
	<b>Total</b>	<b>£518.53</b>

**d. To agree the purchase of bleed kits for the defibrillator**

**6. Land and Planning**

**a.** To consider responses to Breckland District Council for any planning applications:

Discharge of Condition(s) 9 on planning permission 3PL/2022/0068/HOU - Waterfall House Worthing Road, Swanton Morley

**b.** To Receive Report on Planning Decisions by Breckland District Council

**c.** To receive an update on the Neighbourhood Plan review

**d.** To receive an update on the meeting with the DIO concerning Robertson Barracks

**e.** To receive an update on the Local Plan review

**f.** To consider additional information provided by the Chairman and Clerk for submission to DIO and Breckland Council

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**7. To Consider Matters for Attention for the Following Parish Assets:**

- a. Churchyard at All Saints' Church
- b. Swanton Morley Burial Ground
  - i. To organise a working party to make good the ground after the trench work
  - ii. To receive an update on the installation of a memorial bench
- c. Swanton Morley Allotments
  - i. To consider the updates to the Allotment policy
- d. Swanton Morley Open Spaces (Gooseberry Hill, Village Green and Davidson Park)
- e. Swanton Morley Common Lands
  - i. To agree a working party for Burgh Common
- f. Streetlights
- g. Village paths (Rights of Way)
- h. Noticeboards

**8. Highways**

- a. To receive reports of Highways faults / matters for attention
- b. To receive an update on the Community Speedwatch
- c. To receive an update on the Swanton Morley Community Neighbourhood watch
- d. To discuss the location of a memorial bench requested by a resident
- e. To consider the Parish Partnership for 2026/2027
- f. To agree the location of a memorial bench

**9. Correspondence (For Exchange of Information Only)**

**Meeting to Be Suspended for Further Time Allocated to the Public**

**10. Any item to be reported for the next agenda**

**11. To Confirm the Date & Time of the Parish Council meeting to be held on Monday 11<sup>th</sup> August 2025 at 7.30pm**